

Hector City Council
6:00 p.m. Monday, December 9, 2019
Hector Community Center

MINUTES

Meeting called to order at 6:05 p.m. by Mayor Weikle, followed by the Pledge of Allegiance.

Members present: Jeff Heerdt, Penny Kandt, Doug Best

Members absent: Amy Hollan

Others present Admin. Aukrust, CP Pierce, Supv. Ken Rodmyre, Brad Falteysek of AEM

Agenda

A motion made by CM Best, seconded by CM Kandt and unanimously carried, to approve the agenda as presented.

Consent Agenda

- Approve November 12, 2019, City Council Workshop Minutes
- Approve November 12, 2019, City Council Meeting Minutes
- Approve Payables and Additions

A motion made by CM Heerdt, seconded by CM Best and unanimously carried, to approve the consent agenda.

Truth in Taxation Public Hearing - Brad Falteysek of AEM presented the final 2020 budget, including 2019 Levy (7.5%) payable in 2020.

CM Best inquired how the city would cover Fire Dept. turnout gear needing replacement not included in the 2020 budget Capital Improvement Plan. CM Best stated that he would like to get started on replacing/rotating out equipment (currently, there are 28 in the roster). Brad recommended looking into grants and getting it into the CIP plan. Annual contributions made to the city from the fire department should be earmarked for tracking purposes.

Brad also presented the 3rd Quarter financial report.

Engineering Report – provided by Administrator Aukrust

- FEMA measurements were taken. We will be going out for bids in the next three months.
- Moore Engineering is looking for direction on the 2020 street improvement plan and what we would like to get done this year.

Administration

- Audit planned for February 11-13, 2020
- Community center flooring scheduled for next week. Plan to have staff paint walls and trim immediately following.

- Clarification: Administrator Aukrust and Deputy Clerk Beckler confirmed that “Access fees” were not duplicated, as stated by Brian Kocina of DWA Properties during the Public Hearing at the November 2019 meeting. Printed utility bills provided to the Council with the factual information.

Police Dept.

- Jordan will be starting December 16, 2019, and plans to be in the schools in the first part of February.
- 2015 squad car required a new motor. Less than 1,000 miles left on warranty.
- Received a \$350 donation from some kids in town (Weston, Kasten, and Kaden Raitz) who raised money for the Police Dept. Looking at purchasing a new DSLR camera for the new squad car.

Water & Sewer update

- Floors improved with an epoxy surfacing
- MN Rural Water recommended the city installing RFD's to cushion our water mains reducing water main breaks.
- Sludge application completed in one day.
- Didn't get the yellow striping completed — Will resume in the spring.
- Ambulance at 157 runs for the year.

Fire Department – CM Best

- Reviewed equipment consideration earlier in the meeting.

Airport

- A furnace needed in the airport maintenance hangar that houses the snow removal equipment.
Bids reviewed for furnace:
Plumbing & Heating By Craig: \$3,747.14
Tinsmith Heating: \$3,650.00

Motion made by CM Heerdt, seconded by CM Best and unanimously carried, motion to accept the bid from Tinsmith Heating at \$3,650.00.

- RFP discussion – The city will create an RFP and advertise the RFP for office rent of one floor (main) of the house only – will not include the garage. Must be an aeronautical-related business — the city to advertise for \$500/month rent minimum plus utilities. The lease will be year-to-year.
- The RFP will have to be approved by the FFA before the city can advertise for the RFP.
- We are still working on the role and job description of the person to oversee airport duties.

EDA

- Renville County EDA offers a matching grant of up to \$3,000 for business improvements.
- Jordan Zeller of Renville County EDA presented on various funding programs available.

Community Center Flooring

- The city received a bid from Country Wide Lumber for \$25,000.00, which includes both front and back entryways.

- The city received a bid from Pro Maintenance for \$25,198.00, which does not include both front and back entryway.

Motion made by CM Best, seconded by CM Kandt and unanimously carried, Council approved and accepted the bid from Country Wide Lumber for \$25,000.00, which includes both front and back entryways.

Ordinances, Resolutions, and Proclamations

Resolution 2019-29 – A Resolution adopting the 2020 Hector Municipal Budget

Motion made by CM Best, seconded by CM Kandt and unanimously approved.

Resolution 2019-30 – A Resolution Adopting the Final 2019 Tax Levy Collectible in 2020 For the City of Hector, Minnesota Motion made by CM Kandt, seconded by CM Best and unanimously approved.

Resolution 2019-31 – City Authorization for 2020 Motion made by CM Best, seconded by CM Kandt and unanimously approved.

Resolution 2019-32 – A Resolution Establishing City Charges and Fees for City Services and Permits for 2020 Motion made by CM Heerdt, seconded by CM Best and unanimously approved.

Resolution 2019-33 – A Resolution to Approve The League of Minnesota Cities Insurance Trust Liability Coverage – Waiver Form Motion made by CM Kandt, seconded by CM Best and unanimously approved.

Resolution 2019-241 – An Ordinance Amending Chapter 30; Section 30.1 Meetings Changing the official time of council meeting. The first reading today, December 9, 2019. Second reading and adoption will be January 13, 2020, and publication will be January 15, 2020. Motion made by CM Best, seconded by CM Heerdt and unanimously approved.

Motion made by Mayor Weikle, seconded by CM Heerdt and unanimously carried, to approve the first meeting in 2020 will be Monday, January 13, 2020, no workshop and council meeting set for 6:00 p.m.

No residents are present to address the council.

Motion by CM Best, seconded by CM Kandt and unanimously carried, the meeting adjourned at 7:26 p.m.

Respectfully submitted,



Andrea Aukrust, Hector City Administrator