

HECTOR CITY COUNCIL MEETING

Tuesday, October 13, 2020

6:00 pm.

Via Zoom

MINUTES

The meeting called to order at 6:05 pm by Mayor Weikle, followed by a Roll Call to determine a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, CM Kandt, and Mayor Weikle

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief of Police Pierce, Public Utilities/Ambulance Supervisor Rodmyre, Public Utilities Worker/Airport Manager Schellenberg, Public Utilities Worker Deal, Fire Chief Kramer, Jeremy Boots of Moore Engineering, Mike Bubany of David Drown and Associates, Taylor Williams of West Central Sanitation, and Sam Heiderscheidt of Sky Apply

1. Approval of the agenda and any agenda additions:

A motion by CM Heerdt, seconded by CM Best and unanimously carried, to approve the agenda.

2. Consent Agenda –

- Approve the proposed Minutes from September 21, 2020, City Council meeting with the following changes—Police Department furnace with air purifier quotes Option #1 Plumbing and Heating by Craig-\$5,525.57 with electrician's costs and Option #2 B&C Plumbing and Heating-\$4,975 without electrician's costs
- Approve proposed Minutes from October 1, 2020, Special City Council meeting
- Approval of Payables & Payroll

A motion made by CM Kandt, seconded by CM Hollan and unanimously carried, to approve the consent agenda with changes to the September 21, 2020 Minutes.

3. Public Hearings:

Mike Bubany: David Drown and Associates—

1. Public Hearing Street Reconstruction Plan:
2. Public Hearing Capital Improvement Plan:
 - Loans are thru MN Rural Water Micro Loan program, and cities can use regular banks such as Frandsen Bank in Hector

- Closing on the loan is mid-November. It is a Ten-year bond at 1.8% fixed rate through Frandsen Bank. The city will make payments twice a year, once on February 1, principal and interest, and August 1, an interest-only payment. The final payment is February 1, 2031. The City Administrator has built this payment into the 2021 budget and will continue to going forward
- No residents are in attendance for the Public Hearing, and no comments were submitted to City Hall prior to the Public Hearing for the Council to review

Taylor Williams: West Central Sanitation—

1.) Unpaid Refuse accounts:

- 20 delinquent refuse accounts have not been paid
- The city sent out Notices ten days before this Public Hearing
- Outstanding balances can be paid until October 29, 2020
- Outstanding balances will be submitted to the County Auditor by November 25, 2020

Andrea Aukrust: Hector City Administrator—

1.) Unpaid Utility and Lawn Maintenance accounts:

- Delinquent accounts—two lawn maintenance, two refuse/lawn maintenance, four utility/maintenance, and three refuse/utility
- Outstanding balances can be paid until October 29, 2020
- A resolution for the “final” remain outstanding accounts will be presented at the November council meeting and then submitted to the County Auditor by November 25, 2020

4. Petitions, requests, and communications:

1. Jeremy Boots: Moore Engineering—

a) 2019 Street Flooding Repairs and Fire Department Project update:

- A project punch list was sent to Ryan Kramer to review and add to it if needed
- The landscape crew is back to finish the re-seeding process

2. Resolution 2020-28 A RESOLUTION APPROVING STREET RECONSTRUCTION PLAN:

A Motion made by CM Heerdt, seconded by CM Hollan, and unanimously carried to adopt Resolution 2020-28.

3. Resolution 2020-29 A RESOLUTION APPROVING CAPITAL IMPROVEMENT PLAN:

A Motion made by CM Kandt, seconded by CM Best, and unanimously carried to adopt Resolution 2020-29.

4. Resolution 2020-30 A RESOLUTION AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF A \$250,000 GENERAL OBLIGATION CAPITAL

IMPROVEMENT PLAN AND STREET RECONSTRUCTION NOTE, SERIES
2020A:

A Motion made by CM Hollan, seconded by CM Heerdt, and unanimously carried to adopt Resolution 2020-30.

5. Resolution 2020-31 A RESOLUTION ACCEPTING THE 2020-2021 SNOW
HAULING BID FOR THE CITY OF HECTOR AND BUFFALO LAKE:

- Hughes and Hughes Excavating, LLC was the only bid received--\$130.00 per hour at a minimum of two hours per event

A Motion made by CM Hollan, seconded by CM Kandt, and CM Best abstaining, unanimously carried to adopt Resolution 2020-31.

6. Resolution 2020-32 A RESOLUTION ESTABLISHING 2021 LABOR RATES
AND POLICIES FOR CITY EQUIPMENT AND SUPPLIES:

A Motion made by CM Heerdt, seconded by CM Hollan, and unanimously carried to adopt Resolution 2020-32.

7. Resolution 2020-33 TZD MUTUAL AID AGREEMENT WITH RENVILLE
COUNTY:

A Motion made by CM Best, seconded by CM Kandt, and unanimously carried to adopt Resolution 2020-33.

5. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

a) CARES ACT Funds:

1.) Gayle Deal presented: Skid steer quotes:

- Option #1 Bobcat from Farm Rite of Dassel, MN. Quoted with all attachments—dirt bucket, snow bucket, snow blower, angle broom, blade, heavy-duty pallet forks, option to get grappling forks. The bid came in \$60,916.69; the city will trade the JD 3046R with loader, broom blower, blade & forks. Allowed \$30,416.69. Balance \$30,500.00. We decided to go with a brand new skid steer because prices for used was about \$2,000-\$3,000 less, and now we will have a warranty.
- Option #2 Cat from Ziegler Cat from Willmar, MN. Machine total with options is \$70,390.00 Allowance \$35,500 for trade. The balance would be \$34,890.00.
- The staff has discussed the pros and cons of each option, and recommends option #1 to the Council.
- The city has chosen to use Care Act Funds for this purchase because Hector has a high elderly population, and this equipment will be used in *emergency* situations to assist ambulance crew with clearing out snow to get covid patients out of their homes and to also assist in clearing out

snow from houses in *emergency* situations to get residents meals on wheels and medications.

A Motion made by CM Best, seconded by CM Hollan, and unanimously carried to use Cares Act Funds to purchase Option #1 Bobcat for \$30,500.00 plus the trade-in and attachments.

- b) COVID-19 Update: County EOC meeting update: 180 cases and nine deaths in Renville County, and numbers continue to rise. PPE is still a struggle to get.
- c) Planning and Zoning Committee posting: Council to approve an ad in the paper to get a planning and zoning committee.

A Motion made by CM Heerdt, seconded by CM Kandt, and unanimously carried to approve Administrator Aukrust to place an ad.

- d) Parking on property Council discussion: Perhaps do a certain number of licensed vehicles per lot? Tabled for now.
2. Public Utilities/Ambulance—Supervisor K. Rodmyre
 - a) Public Utilities update: Flushing hydrants this week and street sweeping
 - b) Ambulance update: Over a 100 runs YTD
 3. Police Department—Police Chief Z. Pierce
 - a) PD update: New SRO Officer Ben Lacher has started training. I am hoping to get him on his own by December.
 4. Fire Department—Fire Chief R. Kramer
 - a) FD update: We will see about getting more turnout gear because there is a \$5,000 donation to use this year. Fire Hall parking lot looks fantastic!
 5. Airport—Airport Manager G. Schellenberg
 - a) AP update: In contact with an engineer to get a gauge that will work with the fuel system. There were no bids for snow removal, so the city will do the snow removal at AP.
 6. EDA—Working closely with Renville County EDA: Working with County to help Hector businesses to receive grant money.
 7. Unfinished business:

Beef Plant: The City Administrator negotiated with the former owner's Attorney and bank handling the Triple J Farms foreclosure and sale to pay the City of Hector the past due amount of \$250,000.00. The city received the payment on October 1, 2020. The City Administrator negotiated a prepayment of \$60,000 for expenses from the new owners—US 212 Beef Corporation to cover costs associated with bringing the beef plant online again. The city may have to obtain a variance for the permit for MPCA. We do not know if they will grant a variance. There are many hurdles to be able to retake their wastewater discharge, and we are working very closely with MPCA and Moore Engineering to make sure it is done legally and correctly. When Beet Plant does get up and going, and a new Industrial Agreement is done, we will have to have funds upfront for access fees. The city can handle/treat phosphorus but not chloride. We may have to do some upgrades to our facility, and Beef Plant will have to pay for the upgrades.

- a) Miscellaneous: Ken Rodmyre gave a shout out to Gayle & Gina for getting all the street signs up. CM Heerdt said he heard a lot of great comments about them.
- b) No residents addressed the Council.

8. Adjournment:

A Motion made by CM Hollan, seconded by CM Heerdt, and unanimously carried to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Andrea Aukrust, Hector City Administrator