

HECTOR CITY COUNCIL MEETING
Monday, September 21, 2020
6:00 pm.
Via Zoom

MINUTES

The meeting called to order at 6:02 pm by Mayor Weikle, followed by a Roll Call to determine a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, and Mayor Weikle

Members absent: CM Kandt

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief of Police Pierce, Public Utilities/Ambulance Supervisor Rodmyre, Public Utilities/Airport Manager Schellenberg, Fire Chief Kramer, Jeremy Boots of Moore Engineering, Brad Falteysek of AEM, Hector resident Steve Squibb, and Sky Apply owner's—Nic Heiderscheidt and Sam Heiderscheidt

1. Approval of the agenda and any agenda additions:

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the agenda.

2. Consent Agenda –

- 2.01 Approve proposed Minutes from August 10, 2020, City Council Meeting
- 2.02 Approval of Payables & Payroll Heerdt motion, Best 2nd MC

A motion made by CM Heerdt, seconded by CM Best and unanimously carried, to approve the agenda.

3. Public Hearings: N/A

4. Petitions, requests, and communications:

1. Brad Falteysek: AEM—2021 Budget review

- 0.64% budget change from 2020
- Transferred \$60,000 over to the water/sewer account and \$160,000 to the capital improvement funds
- Not a lot changed for 2021
- Tax levy: the operating tax levy increased by approximately 5%, and the debt levy increased about 3.6%, for new bonds issued in 2020 to start paying in 2021 with an overall increase of 8.71%

Administrator Aukrust—"City Hall went as lean as possible when doing the 2021 budget. There is no "fluff" in this budget. It costs money to run a city, and we are already seeing inflation in our routine purchases in 2020 and are expecting to see even more inflation in 2021."

2. Resolution 2020-23 RESOLUTION CALLING PUBLIC HEARING ON THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR

A Motion made by CM Best, seconded by CM Hollan and unanimously carried to adopt Resolution 2020-23.

3. Resolution 2020-24 RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

A Motion made by CM Heerdt, seconded by CM Hollan and unanimously carried to adopt Resolution 2020-24.

4. Resolution 2020-25 A RESOLUTION ADOPTING THE PRELIMINARY 2020 TAX LEVY, COLLECTIBLE IN 2021, FOR THE CITY OF HECTOR, MINNESOTA; AND ORDERING THE LEVY TO BE CERTIFIED WITH THE RENVILLE COUNTY AUDITOR

A Motion made by CM Heerdt, seconded by CM Hollan and unanimously carried to adopt Resolution 2020-25.

- The Truth In Taxation Hearing is Monday, December 14, 2020, during the regular council meeting at 6 pm.

5. Resolution 2020-26 RESOLUTION APPROVING EXEMPT 2021 PERMIT FOR HECTOR LIONS CLUB TO CONDUCT LAWFUL GAMBLING

A Motion made by CM Best, seconded by CM Hollan and unanimously carried to adopt Resolution 2020-26.

5. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

- a) CARES ACT Funds:

- 1.) Community Center/Table and Chair quotes: Council decided on 96 Granite chairs and 12 White Granite 8' tables
- 2.) PD furnace with air purifier quotes: Option #1 Plumbing and Heating by Craig- \$5,525.57 with electrician costs included and Option #2 B&C Plumbing and Heating-\$4,975 without electrician costs included. Council decided on Option #1 Plumbing and Heating by Craig

- 3.) IT: Approval up to \$12,000
- 4.) Hi-vis coats: Ambulance, Fire Department, Police Department, and Public Works & Jack for Ambulance: Council approved 12 hi-vis coats & an ambulance jack

A Motion made by CM Best, seconded by CM Heerdt, approving the use of CARES ACT Funds to purchase the items chosen by the Council.

- b) COVID-19 Update-County EOC meeting update:
 - The EOC has moved to monthly Wednesday meetings instead of weekly
 - Numbers are continuing to rise in Renville County and across the State of Minnesota
 - The city will continue to purchase PPE when we can find it. It is still tough to come by
 - c) Community events planning:
 - This time of the year usually is when the PD and Fire Relief Association start to purchase items for “Unforgettable Christmas.” How does the Council want to proceed with this? Maybe have FD do treat bags and drive-thru, Santa Claus?
 - d) Unpaid utility bills list—Deputy Clerk Jen Beckler:
 - 11 on September’s list and four no payments as of today
 - e) Parking on property discussion:
 - Getting a few complaints at City Hall about the number of cars/trailers on properties; this needs to continue to be discussed by Council, and a decision on the Ordinance needs to happen sooner rather than later
2. Public Utilities/Ambulance—Supervisor K. Rodmyre
 - a) Public Utilities update:
 - Four hydrants in disrepair
 - Flushing in April and October
 - Many valves were buried under the ground
 - b) Ambulance update:
 - 98 calls YTD
 - Staffing is suitable right now because COVID has kept people home
 - May need service on ambulance soon, such as tires
 3. Police Department—Police Chief Z. Pierce
 - a) PD update:
 - Ben Lacher accepted an offer for the SRO officer position
 - Pending the outcome of exams, he could start in October
 4. Fire Department—Fire Chief R. Kramer
 - a) FD update:

- We've had a few successful calls with the Olivia Technical Rescue Team
 - The last two calls were near the Hector area
 - FD received a \$2,500 grant from a bank that partners with CRC for a total of \$5,000
 - CM Best received a donation
 - Kramer inquired if it is possible to use the contributions that have been received for more turnout gear sets; Administrator Aukrust said YES that can be done
 - FD/Ambulance needs a washer and dryer
5. Airport—City Administrator A. Aukrust
- a) 2020 Airport and Runway Project update: Completed the project.
 - b) Fuel pricing:
 - How much overhead cost does Council want to charge?
 - Currently, we do a \$ 0.50 markup per gallon at the pump for pilots
 - Currently, we do a \$ 0.15 markup per gallon for Sky Apply, LLC
 - Regarding a recent invoice sent to Sky Apply LLC, owner Nic Heiderscheidt said, "I do not feel it is fair that Sky Apply should pay an extra \$0.15 per gallon over the city's cost. The fuel did not touch city equipment; it was put right into our tank when we took the extra fuel that didn't fit into the city's tank."

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the sale of 772.1 gallons at cost to Sky Apply, LLC.

*This at cost sale to Sky Apply, LLC will be a one-time-only courtesy.

EDA—working closely with Renville County

EDA: To date, the Renville County EDA has not informed the city of any businesses that applied for a COVID grant.

6. Unfinished business: None
7. Miscellaneous: None
 - a) Residents addressing the Council
 - 1.)
8. Adjournment:

A motion made by CM Heerdt, seconded by CM Best and unanimously carried, to adjourn the meeting at 7:14 pm.

Respectfully submitted by:

Andrea Aukrust, Hector City Administrator