

HECTOR CITY COUNCIL MEETING
Monday, April 11, 2022 • 6:00 p.m.
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb

Members absent: CM Best

Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, PW Rodmyre, Chief Kramer and Chief Pierce

Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

- Add 5-1H DDA letter
- Add 5-2C Ryan Kramer's sewer

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the agenda with changes.

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from March 14, 2022, City Council Meeting

2.02 Approval of Payables & Payroll

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the consent agenda.

3. Public Hearings: Petitions, requests, and communications:

1. Kathy Lund: Nuvera

a. Fiber Expansion Project:

- Starting in the rural areas
- Can add service for customers later if they pass
- Nuvera will do a community survey which council supports
- No investment from the City of Hector

2. Vicki Holthaus: ABDO

a. 4th Quarter Report:

- Audit finished and went very well
- Presented the preliminary report
- General fund looked strong at the end of the year
- Revenue higher due to donations received
- Expenses down due to employee shortage and no pool
- Cash balances ended similar to previous years
- Water fund ended similar in previous years
- Sewer fund higher due to having US 212 Beef plant revenue

3. Jeremy Boots: Moore Engineering
 - a. Water Main Break Update:
 - Pursue funding for getting across the railroad
 - Have a second source
 - Cost would be about \$200,000
 - \$100,000 of the \$200,00 would be just the crossing of the railroad
 - If received funding would be next summer/fall project
 - Moore Engineering cost about \$5,000 to get started unless city staff does the leg work
4. Dominic Knutson
 - a. Eagle Scout Update:
 - Moveable Gaga Ball Pit (similar to dodge ball)
 - 20 feet long and easily mow around
 - Located at 2nd Street West and Douglas Avenue West

A motion by CM Ebbers, second by CM Ebbers, and unanimously carried to approve Dominic Knutson's Eagle Scout project

4. Ordinances and Resolutions:

- **AMENDED Resolution 2022-1** A RESOLUTION OF OFFICIAL DESIGNATIONS FOR 2022

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the amended official designations for 2022

- **Resolution 2022-15** RESOLUTION APPROVING THE DELEGATION OF AUTHORITY FOR THE PAYING OF CLAIMS PRESENTED TO THE CITY OF HECTOR

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the delegation of authority for the paying of claims presented to the City of Hector

- **Resolution 2022-16** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – HECTOR FIRE RELIEF ASSOCIATION

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to approve the donation and designating their use – Hector Fire Relief Association

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Administration Update:

- Audit finished up last week
- CDS will present to council at July meeting

b) Frontier Request:

- Asking for a write off of \$23.82 due to bankruptcy

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the write off for Frontier in the requested amount of \$23.82

c) Table & Chair Consignment Update:

- Consignment set for first part of May
- Tables and chairs can stay at the church
- Pictures will be taken

- Buyers will make arrangements to pickup
 - CM Ebbers to purchase three tables
 - Council agreed to sell the remaining seven tables
 - Approximately 40 chairs to sell
- d) Cemetery Member:
- A resolution to add CM Krueger has been approved
- e) Employment Opportunity:
- PW Deal set to retire in January 2023
 - PW Rodmyre will be out from May to September of this year
 - Advertise for a full-time public works employee and transition into PW Deal position

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve the hiring of a full-time position

- f) 212 Beef Contract Update:
- Want to add more flowage which means more chemicals
 - Currently the City of Hector is at max
 - Contract should be approved soon
 - If beef plant wants to raise their capacity, then 100% of cost will need to be paid for by US 212 Beef Plant
- g) Well Inspection Report:
- If budget allows at end of year can update if not will need to put funds in for 2023
 - Well #3 is operating well
 - Well #4 has issues and needs to be rehabbed
 - The capacity has dropped considerably
 - Approximant cost is \$15,000-\$20,000 – takes a week
- h) DDA Letter:
- Letter dated December 15, 2020 stating the city’s debt is high
 - Council is taking recommendations from experts
 - CM Krueger stated once again council is not against the pool but are looking at it from a financial angle
 - CM Ebbers stated city’s infrastructure is terrible
 - Pool FRP is posted and deadline to submit is April 18, 2022
 - DC Beckler will provide copies of all submitted pool RFPs to council and pool committee
2. Public Utilities— Gina Schellenberg & Gayle Deal
- a) PW Update:
- Large amount of illegal dumping at brush site
 - CM Ebbers asked if it should be a locked gate but PW worried the items will be left at the gate
 - Possible trail cam and or signs to be posted

- No city wide cleanup has been issued at this time but there are branches and twigs placed in gutters and boulevards
- Alleys at this time are not able to be addressed due to the mud
- PW will make a list of overgrown hedges in alleys
- Live traps have been set around town
- Safety hazard when it comes to school parking on 3rd Street West - turned into a one lane street but school parking lot is 1/3 empty
- Council will discuss the street parking at a later date

b) Johnson Jet Line:

- Difference of Johnson Jet Line to clean or televise vs employee wages to only clean is \$104
- Two public works employees at 80 hours/week for four weeks
- Johnson Jet Line to clean and televise is \$15,120
- Difference of Johnson Jet Line to clean and televise vs employee wages to only clean is \$6,800
- City does not have the equipment to televise
- DC Beckler found no training for jetting
- DC Beckler will get an updated contract for a year or two

c) Ryan Kramer Sewer Line:

- Current line goes to the cul da sac west of property
- Wants line to run north of property
- Owner will pay 100% of project
- Will do when 7th Street East & Elm Avenue East project starts

A motion by CM Heerd, second by CM Ebbers, and unanimously carried to approve the new sewer line

d) Waste Water Treatment Plant Blower Modifications Approval:

- Replace one of the three existing blowers
- Relocate to building on the southwest side

3. Police Department—Police Chief Z. Pierce

a) PD Update:

- Chevy squad car bids not released yet
- \$500-\$1,000 more than last year
- Last year prices for Tahoe were \$39,887.34 & Ford was \$40,753.38
- \$10,000 in accessories will be needed
- Chief Pierce concerned about the small window to get bids in and not be able to present to council in time

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve the budget amount of \$44,000 or less for new squad car

b) Pay Scale Increase:

- Fifty-three department openings with higher starting wage
- Starting wage hasn't been raised in six years

- Current wage is \$22.50 and County \$3.00 more an hour

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the starting wage to \$25.00 for patrol officer only

A motion to table the chief of police wage till next council meeting

c) New Officer:

- Patrol Officer Grant Christensen started
- Due to previous experience will be on his own within a week

4. Fire Department—Fire Chief R. Kramer

a) FD Update:

- Asked that the granite chips be swept up at fire hall

5. Ambulance—Ken Rodmyre/Gayle Deal

a) Ambulance Update:

- McLeod Cooperative Power donated \$2,000 to ambulance
- Josh Bernardy newest member and successfully passed his EMT

6. Airport—Airport Manager Gina Schellenberg

a) AP Update:

- Bollig surveyed farm land for farmer who rents AP land

b) AP House:

- Option #1: repairs – LMC pay actual cost of repairs
- Option #2: no repairs – LMC pay the reduction of fair market value of property
- Option #3: demolish – LMC pay estimated cost of repairs once building demolished
- Roof claim still pending

7. EDA—

a) Still looking for new member to join EDA

6. Unfinished business:

a) Miscellaneous: Residents addressing the Council: NONE

1.

7. Adjournment:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to adjourn the meeting at 8:13 p.m.