

**HECTOR CITY COUNCIL MEETING**  
**Monday, December 12, 2022 • 6:00 p.m.**  
**HECTOR COMMUNITY CENTER**  
**MINUTES**

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb

Staff present: Deputy Clerk Beckler, PW/AP Manager Schellenberg, PW Deal, PW Bernardy, PW Rodmyre, Chief Kramer, and Chief Pierce

Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the agenda with changes

- Remove Resolution 2022-35 A RESOLUTION ACCEPTING THE 2022-2023 SNOW HAULING BID FOR THE CITY OF HECTOR
- Add Banyon Sensus Agreement to 5-1E
- Add ABDO Accounting Agreement to 5-1F
- Add Blight Fees/Example to 5-1G
- Add CWL Property Update to 5-1H
- Add Part-time Officer Hiring to 5-3B

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from November 14, 2022, City Council Meeting

2.02 Approval of Payables & Payroll

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the consent agenda

3. **Public Hearings:**

• Truth In Taxation Public Hearing:

- 9.5% levy for 2023

Petitions, requests, and communications:

1. Annette Storm: ABDO

a. Utility Rate Study:

- Water rates at 11% and sewer rate at 9.5% for 2023
- Presented a 5-year predication plan
- Water and sewer funds need to have a cash flow
- Council directed DC Beckler to present a resolution for water and sewer increase at the next council meeting

2. Leah Davis: ABDO

a. Personnel Handbook Rough Draft:

- ABDO will update and send a revised proposal with the changes
- b. Classification & Compensation Study Proposal:
  - ABDO explained the process of the study
  - Tabled till the next meeting
- 3. Jeremy Boots: Moore Engineering
  - a. Preliminary Report:
    - Approved the go-ahead to apply for a USDA grant
    - Grant will cover 3<sup>rd</sup> St NE, water meters, water main looping, blowers, and lift pumps

A motion by CM Ebbers, second by CM Best, and unanimously carried to proceed with the USDA grant

- b. 2023 Seal Coat Project Advertising:
  - Start the process to lock in oil pricing

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the 2023 seal coat project advertising

- 4. Taylor Williams: West Central Sanitation
  - a. Contract/Rates/Dumpsters:
    - Provide a cap for CPI
    - Proceed with another 5-year agreement

#### 4. Ordinances and Resolutions:

- ~~RESOLUTION 2022—35 A RESOLUTION ACCEPTING THE 2022-2023 SNOW HAULING BID FOR THE CITY OF HECTOR~~
- **RESOLUTION 2022—36 MUTUAL AID AGREEMENT FOR THE USE OF LAW ENFORCEMENT PERSONNEL AND EQUIPMENT—TOWARDS ZERO DEATHS (TZD)**

A motion by CM Heerdt, second by CM Best, and unanimously carried to approve the mutual aid agreement for the use of law enforcement personnel and equipment – towards zero death (TZD)

- **RESOLUTION 2022—37 A RESOLUTION ADOPTING THE FINAL 2022 TAX LEVY, COLLECTIBLE IN 2023, FOR THE CITY OF HECTOR, MINNESOTA; AND ORDERING THE LEVY TO BE CERTIFIED WITH THE RENVILLE COUNTY AUDITOR**

A motion by CM Best, second by CM Krueger, and unanimously carried to approve the final 2022 tax levy, collectible in 2023, for the City of Hector, Minnesota; and ordering the levy to be certified with the Renville County Auditor

- **RESOLUTION 2022—38 A RESOLUTION ADOPTING THE 2023 HECTOR MUNICIPAL BUDGET**

A motion by CM Heerdt, second by CM Best, and unanimously carried to adopt the 2023 Hector Municipal Budget

- **RESOLUTION 2022—39 A RESOLUTION TO APPROVE THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST LIABILITY COVERAGE – WAIVER FORM**

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the League of Minnesota Cities Insurance Trust Liability coverage waiver form

- **RESOLUTION 2022-40** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE—AMBULANCE FUND

A motion by CM Ebbers, second by CM Best, and unanimously approved the accepting donations and designating their use – ambulance fund

- **RESOLUTION 2022-41** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE— FIRE FUND

A motion by CM Heerdt, second by CM Ebbers, and unanimously approved the accepting donations and designating their use – fire fund

- **RESOLUTION 2022—42** A RESOLUTION ESTABLISHING 2023 LABOR RATES AND POLICIES FOR CITY EQUIPMENT AND SUPPLIES

A motion by CM Heerdt, second by CM Krueger, and unanimously approve establishing 2023 labor rates and policies for city equipment and supplies

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

- a) RRRSWA Solid Waste Tipping Fee Adjustment:
  - Covered and discussed with Taylor Williams from WCS
- b) Water Tower Shop Estimate & Shoring:
  - Engen & Associates sent their proposal
  - Current shoring is now buckling
  - Council would like more information from the insurance adjuster
- c) THC Sales:
  - Council directed DC Beckler to present a resolution for the THC sales at the next council meeting
- d) Pool:
  - CM Heerdt will reach out once again to Burdach Aquatics
  - No report(s) or bill(s) have been sent to the City of Hector
  - Burdach Aquatics came out to view the pool 6+ months ago
- e) Banyon Sensus Agreement:

A motion by CM Heerdt, second by CM Best, and unanimously approved the agreement from Banyon Sensus agreement in the amount of \$2,495

f) ABDO Accounting Agreement:

A motion by CM Krueger, second by CM Heerdt, and unanimously approved the 3-year ABDO accounting agreement

- g) Blight Fees/Example:
  - Provided council with a breakdown of expenses related to the house fire on Dupont Ave N

- h) CWL Property Update:
  - Survey has been sent to the city attorney
  - CWL is interested in purchasing the entire lot

2. Public Utilities— Gina Schellenberg/Gayle Deal/Josh Bernardy

- a) Public Works Update:
  - Only snow-hauling bid that was received has now been withdrawn
  - PW will push into piles and will remove when time allows
  - Everyone will need to be patient when it comes to snow removal

- CM Heerdt thanked PW Deal for his years of service
- b) Street Sweeper:
  - PW inspected an Elgin Pelican Street sweeper from Melrose
  - PW received the maintenance logs

A motion by CM Ebbers, second by CM Best, and unanimously approved the purchase of the Elgin Pelican Street sweeper from McQueen in the amount of \$44,500

- c) US 212 Beef – Contract
  - Contract expires at the end of December 2022
  - No effort to negotiate or discussion on the 2023 agreement
  - Mayor Squibb credits PW and Michael Morris for the efforts they have been doing to treat the water at US 212 Beef facility

A motion by CM Krueger, second by CM Ebbers, and unanimously approved that the contract will expire at the end of the month and will be chained and locked

3. Police Department—Police Chief Z. Pierce

- a) PD Update:
  - 3<sup>rd</sup> St W abatement hearing set for January 19<sup>th</sup>
- b) Part-time Police Officer: Andrew Hussman:

A motion by CM Best, second by CM Ebbers, and unanimously approved the hiring of part-time police officer Andrew Hussman

4. Fire Department—Fire Chief R. Kramer

- a) FD Update:
  - No issues to report

5. Ambulance—Ken Rodmyre/Gayle Deal/Josh Bernardy

- a) Ambulance Update:
  - Rig getting repaired in Renville
  - EMT class starting soon

6. Airport—Airport Manager Gina Schellenberg

- a) AP House Interior Damage Quote Update:
  - Tabled till after the FAA meeting on January 5<sup>th</sup>

7. EDA—

- a) N/A

6. Unfinished business:

- a) Miscellaneous: Residents addressing the Council
  1. Albert Jongewaard – Apex Clean Energy:
    - Starting a wind energy project in the area
    - Renting Steve Kropp building
  2. Gary Bipes – Snow Plowing & Wind Tea Direction:
    - Nic Heiderscheidt will remove the tehedron in the spring of 2023
    - Council will address the snow plowing issue
  3. Paul Kokesch – Power Outage/City Plan:
    - Three days of power outage will be supplied by generators

7. Adjournment:

A motion by CM Best, second by CM Ebbers, and unanimously carried to adjourn the meeting at 7:48 p.m.