

HECTOR CITY COUNCIL MEETING
Monday, February 14, 2022
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb.

Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, PW Rodmyre, and Chief Kramer

Members absent: Chief Pierce

Residents/Visitors that did not identify themselves

1. Approval of the agenda and any agenda additions:

- Add Jim Ebbers from United Farmers Coop (UFC) to 8A-1
- Add FD Hiring to 4B
- Add Pool Committee to 8-2

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to approve the agenda with changes.

2. Consent Agenda

2.01 Approve proposed Minutes from January 10, 2022, City Council Meeting

2.02 Approve proposed Minutes from January 26, 2022, Special City Council Meeting

2.03 Approval of Payables & Payroll

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the consent agenda.

3. Public Hearings: Petitions, requests, and communications:

1. Mike Humpal: South Central Service Cooperative (SCSC)

a. City Administrator Position:

- Within 100-mile radius SCSC has seven to nine active city administrator searches.
- Potential concern to find a part-time administrator vs a full-time.
- Option #1 find a full-time administrator.
- Option #2 have current deputy clerk move to administrator and part-time deputy clerk and then search for a part-time deputy clerk. SCSC can help assist with mentoring/coaching current deputy clerk with the transition.
- Option #3 contract with SCSC to do the part-time administrator but currently SCSC does not have someone on staff.
- SCSC bills at a rate of \$85 per hour.
- SCSC will append the current proposal with new outline.

2. Darin Haslip: 101 Development

a. Rates/Fees:

- Contract has red tagging and/or demo listed.
- 101 Development follows the Minnesota State Building Code.

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the contract for 101 Development Resources, Inc.

4. Ordinances and Resolutions:

- **Resolution 2022-8** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – AMBULANCE FUND

A motion by CM Heerdt, second by CM Krueger, and unanimously carried approving donations and designating their use – ambulance fund

- **Resolution 2022-9** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – HECTOR FIRE RELIEF ASSOCIATION

A motion by CM Best, second by CM Ebbers, and unanimously carried approving donations and designating their use – Hector Fire Relief Association

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Administration update:

- ABDO does mentoring and coaching just like SCSC.
- ABDO will support with any out sourcing such as utility billing, AR/AP, etc.

b) ABDO change order:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve ABDO change order.

2. Public Utilities— Gina Schellenberg & Gayle Deal

a) PW update:

- Will continue to salt and sand the streets.

b) Johnson Jet Line:

- Proposal to review the storm sewer jetting.
- Five-year proposal.
- Will be at March meeting to go over proposal.

3. Police Department—Police Chief Z. Pierce

a) PD update:

- Hiring status is progressing.
- Still a few items left on the check list to be completed.

4. Fire Department—Fire Chief R. Kramer

a) FD Update:

- Received an application

b) Hiring:

- Currently have 29 members on roster.
- Max number of members is 30.
- Approximately \$7,000 for an individual start and go thru training.
- Council agreed to wait till there are more individuals that are interested in joining the fire department.
- Three-year plan to complete the training in order to stay active.

5. Ambulance—Ken Rodmyre/Gayle Deal

a) Ambulance update:

- Ambulance is looking for applicants.
- Start a screening process for new recruits.
- Ambulance pays 100% of all training whether the individual passes or not.
- Buffalo Lake & Hector have consolidated their ambulances.

b) Ambulance resignation:

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the ambulance resignation of Heather Haun.

6. Airport—Airport Manager Gina Schellenberg

a) AP update:

- A1 Restoration has removed their equipment but one dryer.
- Working on one wall.
- Cabinets have passed the dryness test.

7. EDA—

a) Hummingbird Court Sold:

- Check has been received and deposited.

b) Vacancy:

- Chair Steve Caulkins has resigned.

6. Unfinished business:

a) Miscellaneous: Residents addressing the Council

1.) Jim Ebbers UFC –

- Water main break on Bryant Ave NE.
- Asking for leniency on the current bill which was \$3,929.32.
- No sewer only rural water.
- Break took place after the meter.

A motion by CM Best, second by CM Krueger, to waive fifty percent of the current utility bill. *
Voting Aye: CM Best, CM Krueger, CM Heerdt, and Mayor Squibb. Abstaining: CM Ebbers.
Motion Carried. **These situations are addressed by the Council on a case-by-case basis*

2.) Pool Committee –

- RCW shared their pool FRP with the City.
- Moore Engineering will be assisted with the pool RFP.

7. Adjournment:

A motion by CM Heerdt, second by CM Best, and unanimously carried to adjourn the meeting at 7:15 p.m.