

**HECTOR CITY COUNCIL MEETING**  
**Monday, January 10, 2021**  
**HECTOR COMMUNITY CENTER**  
**MINUTES**

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb.

Staff present: Deputy Clerk Beckler, Chief Pierce, Airport Manager/PW Schellenberg, PW Deal, PW Rodmyre, and Chief Kramer

Residents/Visitors that did not identify themselves

1. Approval of the agenda and any agenda additions:

Add: Part-time officer resignation to 3B

Add: Pool Committee to 8A

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the agenda with changes.

2. Consent Agenda

2.01 Approve proposed Minutes from December 13, 2021, City Council Meeting

2.02 Approve proposed Minutes from December 30, 2021, Emergency City Council Meeting

2.03 Approval of Payables & Payroll

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to approve the consent agenda.

**3. Public Hearings:** Petitions, requests, and communications:

1. Jeremy Boots: Moore Engineering

a. Astech Letter & Pay Application:

- Will provide the additional fog seal.
- Will complete 2021 project by June of 2022 at their cost.
- Must be done at 65 degrees or else wait to do
- Cost must be the exact same.

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the pay request and change order.

b. 2022 Seal Coat Bid:

- Received three bids.
- Lowest bid withdrew within 24-hours due to an error.
- Astech base bid was \$166,647 with alternate bid of \$12,840 for a total bid of \$179,487.
- MR Paving base bid was \$185,201.89 with alternate bid of \$14,635.40 for a total bid of \$199,837.29.
- Fog seal will be done at the same time.
- Alternate would be patching the whole stretch on Elm Ave E

A motion by CM Heerdt, second by CM Best, and unanimously carried to accept Astech and their alternate bid.

#### 4. Ordinances and Resolutions:

- **Resolution 2022-1** A RESOLUTION OF OFFICIAL DESIGNATIONS FOR A 2022

A request for modification on the Planning Commission: Jeff Heerdt to replace Greg Krueger.

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to adopt the official designations for 2022 with changes.

- **Resolution 2022-2** A RESOLUTION ALLOWING ELECTRONIC FUNDS TRANSFER TRANSACTIONS

A motion by CM Best, second by CM Ebbers, and unanimously carried to allow electronic funds transfer transactions.

- **Resolution 2022-3** A RESOLUTION ALLOWING FOR DESIGNATING A FINANCIAL INSTITUTION FOR THE CITY OF HECTOR

A motion by CM Best, second by CM Ebbers, and unanimously carried allowing for designating a financial institution for the City of Hector.

- **Resolution 2022-4** CITY AUTHORIZATION FOR 2022

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to allow city authorization for 2022.

- **Resolution 2022-5** A RESOLUTION ESTABLISHING CITY CHARGES AND FEES FOR CITY SERVICES AND PERMITS FOR 2022

A motion by CM Best, second by CM Ebbers, and unanimously carried to establish city charges and fees for city services and permits for 2022.

- **Resolution 2022-6** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – AMBULANCE FUND

A motion by CM Heerdt, second by CM Best, and unanimously carried approving donations and designating their use – ambulance fund.

- **Resolution 2022-7** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – HECTOR POOL FUND

A motion by CM Heerdt, second by CM Best, and unanimously carried approving donations and designating their use – Hector pool fund.

#### 5. Reports of officers, boards, and committees:

##### 1. Administration—Mayor Squibb & Deputy Clerk Beckler

##### a) US Beef Plant:

- Finalizing the agreement.
- Will discuss the next agreement in September of 2022.

##### b) 101 Development Resources, Inc Proposal:

- Current contract has expired.
- Council would like to visit with Darin Haslip on the rates/fees.
- Tabled 101 Development Resources, Inc proposal till February's Council Meeting.

##### c) City of Hector Vacant Lot:

- Lot on the corner of Douglas Ave E & 6<sup>th</sup> St E
- Homeowner next to the lot interested in purchasing the lot.
- Mayor Squibb will do negotiations with the potential buyer.

d) Sidewalk Clean-up – CM Ebbers:

- Need a solution for the sidewalks on Main Street so they are clear.
- Discussed that each business owner will need to let City Hall know who is going to remove snow off the sidewalk and if they don't inform City Hall then the city will move it or hire someone.
- Possible amending the 12-hour after snow fall ordinance.
- If Public Works removes the snow from all business district's sidewalk that would include one block off of Main Street on each side.
- Will need to reach out to City Attorney for assistance on this.
- Deputy Clerk Beckler will send those five businesses a one-time warning letter for 2022.

e) SCSC Proposal:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve SCSC proposal.

f) Insurance Follow-up:

A motion by CM Best, second by CM Ebbers, and unanimously carried to do a special open enrollment for employees who are already on the payroll.

g) RCSO:

- Council given RCSO agreement just for informational purpose.

2. Public Utilities— Gina Schellenberg & Gayle Deal

a) PW update:

- Will move piles of snow.
- One-ton is back with new box and sander on.
- The bill for the box and sander came under budget.

3. Police Department—Police Chief Z. Pierce

a) PD update:

- Potential full-time employee accepted offer pending background check.

b) PT Officer Resignation:

A motion by CM Best, second by CM Ebbers, and unanimously carried to accept Katelyn Torgerson's resignation.

4. Fire Department—Fire Chief R. Kramer

a) FD update:

- Thank city employees to putting down sand and salt at the FD lot

5. Ambulance—Ken Rodmyre/Gayle Deal

a) Ambulance update:

- 140 calls for 2021.
- Few individuals interested in joining the ambulance.
- Upcoming ambulance training.

6. Airport—Airport Manager G. Schellenberg

a) AP update:

- Fuel farm is down pending repair from electrician.

- Airport house had water leak that was running down into the basement from the kitchen.
- League of Minnesota Cities adjustor called City Hall to give update on the wind damage from December ACC meeting.
- Sky Apply does not use the basement in the airport house.
- Significant water and wind damage to the roof, siding, windows, wood warping, skylight damaged, sheet rock destroyed, etc.
- Adjustor will need to come look at the dishwasher incident that happened today.

7. EDA—

a) Hummingbird Court:

- Hummingbird closing set for January 24<sup>th</sup>.

6. Unfinished business:

a) Miscellaneous: Residents addressing the Council:

- Pool Committee (Janis Weikle):

- I. Committee showed report from Walker Consultants who are engineers to council.
- II. Pool Committee submitted a five-year plan with items listed as immediate and phase work.
- III. Report shows only estimate until they go out for proposal.
- IV. Pool Committee stated if there are no funds then the project would be on hold until funds are available.
- V. Pool Committee is looking for council approval within a few weeks so they could get on the summer 2022 schedule.
- VI. Currently raised just under \$74,000 which does not include the matching amount from the Sampson Family nor the pledges from the Hector Fly-In breakfast.
- VII. The Pool Committee will continue to fundraise every year to help maintain the pool.
- VIII. Discussed with Fairfax to have a joint pool operator.
- IX. RSI will be doing the pool repair.
- X. Special meeting set for Wednesday, January 26 at 5:00 p.m. to allow council time to review the material that was given.

7. Adjournment:

A motion by CM Heerdt, second by CM Ebberts, and unanimously carried to adjourn the meeting at 7:44 p.m.