

**HECTOR CITY COUNCIL MEETING**  
**Monday, July 11, 2022 • 6:00 p.m.**  
**HECTOR COMMUNITY CENTER**  
**MINUTES**

CM Heerdt called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Ebbers, CM Heerdt, and CM Krueger

Members absent: CM Best and Mayor Squibb

Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, and Chief Pierce

Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

- Add 5-1L city hall basement
- Remove 5-1D approval of cemetery ordinance for City Attorney to review
- Remove 5-1 I DC Beckler's remuneration update
- Add 6B airport yearly expenditures and revenue

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve the agenda with changes

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from June 13, 2022, City Council Meeting

2.02 Approval of Payables & Payroll

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve the consent agenda

3. **Public Hearings:**

Petitions, requests, and communications:

1. Justin McGraw: CDS

a. Audit Report:

- Increase in the cash balance for the general fund
- Water fund cash balance similar to previous years
- Sewer fund cash balance similar to previous years
- Hummingbird Court operational similar to previous years
- No compliance issues found
- Good clean audit
- DC Beckler and ABDO were very helpful during the audit time

4. **Ordinances and Resolutions:**

- **AMEND Resolution 2022-24 CITY OF HECTOR ELECTION JUDGE APPOINTMENT RESOLUTION**

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to amend the City of Hector election judge appointment resolution

- **Resolution 2022-26** A RESOLUTION APPROVING THE STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF HECTOR ON BEHALF OF ITS CITY ATTORNEY

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to approve the state of Minnesota joint powers agreements with the City of Hector on behalf of its city attorney

- **Resolution 2022-27** A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE – CORN CHAFF DAYS EXPENSES

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the donation and designation their use – corn chaff days expenses

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Knutson Thank You:

- Delivered a thank you to the council for approving his project

b) Water Meter Update:

- Possible to add the cost of new meters and reconfiguring into the grant that the engineer is applying for

c) Moore Engineering Memo:

- Sent information for 100 block of Birch Ave E
- Engineer will address questions for Birch Ave E at the next meeting he attends to address any questions that council may have
- Seal coating will be done this week and will take only one day

~~d) Approval of Cemetery Ordinance for City Attorney to review~~

e) Fall City Wide Clean-up Days:

- DC Beckler will reach out to the vendor that was used last year
- Will request a weekend in September

f) Recycling Containers from WCS Update:

- Delivered extra recycle bin to help with the overflow

g) Auction Update – CM Ebbers:

- Waiting to be put on the consignment auction

h) North 4 Drive Road Update:

- Road needs to be cut down approximately a foot

~~i) DC Beckler's Remuneration Update~~

j) PW New Employee – Mayor Squibb:

- Josh Bernardy starts July 18

k) Administrator Search Update – Mayor Squibb:

- The position is posted on numerous career sites
- Only one applicant has applied
- Currently there are three administrators and three clerk/treasurer positions that are open in our area
- Position open till July 18<sup>th</sup>

l) City Hall Basement:

- Three feet of water in the basement
  - Public Works will pump the water out
  - Will check to make sure the sump pump is operational
  - Once water is pumped out Service Master will come in and clean
2. Public Utilities— Gina Schellenberg & Gayle Deal
- a) PW Update:
- Street sweeper is non-operational
  - Appraisal is completed for the water tower shop
  - Shop still needs to be shored up
  - An engineering company will come to assess as well
- b) Corn Chaff Days:
- City Park has private electrical so Xcel will not locate
  - Public Works will see if Schultz Electric can locate
  - Would like to have permanent markings created when located
  - There is electrical that needs to be updated before December
  - Mini rod contract was never received by City Hall or Public Works
  - Contract stated City would tape off the length of the pull with caution tape and provide a porta potty
  - No insurance or liability was given to City Hall for the mini rods
  - Water contractor would prefer that the mini rods do not take place on 2<sup>nd</sup> St E due to it being so close to the water tower and it is not good for all the bouncing on any of the city streets
  - Public Works would like to get a sprayer for the back of the gator which would be used at the airport, cemetery, parks, and other areas to spray for dandelions and weeds
  - Thank you to everyone that had a hand in Corn Chaff Days
3. Police Department—Police Chief Z. Pierce
- a) PD Update:
- BCA will conduct an audit soon
4. Fire Department—Fire Chief R. Kramer
- a) FD Update:
- Good turnout at bingo, the dance, and pancake breakfast
5. Ambulance—Ken Rodmyre/Gayle Deal
- a) Ambulance Update:
- New employee is an EMT and will cover daytime hours
6. Airport—Airport Manager Gina Schellenberg
- a) AP Update:
- Airport fuel is high just like regular gas
- b) Yearly Expenditures and Revenue:
- Report shows revenue and expenditures from 2015 – 2021
  - Report gives revenue vs expenses for each year
7. EDA—

a) None to report

6. Unfinished business:

a) Miscellaneous: Residents addressing the Council

1. None to report

7. Adjournment:

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to adjourn the meeting at 7:21 p.m.