

HECTOR CITY COUNCIL MEETING
Monday, June 13, 2022 • 6:00 p.m.
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb

Members absent: CM Best

Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, Chief Kramer and Chief Pierce

Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

- Add 5-1J SCSC Administration Search
- Add 6-A2 Susan Folsom
- Add 6-A3 Bruce Johnson Sewer
- Add 5-1K Library Carpet
- Add 6-A4 Jerome Schueller
- Add 6-A5 Luke Krueger

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the agenda with changes

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from May 9, 2022, City Council Meeting

2.02 Approve proposed Minutes from May 25, 2022, City Council Special Meeting

2.03 Approval of Payables & Payroll

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the consent agenda

3. **Public Hearings:**

Petitions, requests, and communications:

1. Kirk Peterson: Core & Main

a. Water Meter/Antenna Update:

- Antenna has been ordered
- Tabled new meters and reactivation until capital funds are studied

2. Jeremy Boots: Moore Engineering

a. Seal Coating Update:

- Patches are completed and took approximately three days
- Seal coating and fog seal set to be completed in few weeks
- Exposed pipe behind History Center for engineers to check out

4. Ordinances and Resolutions:

- **Resolution 2022-21** A RESOLUTION TO CLOSE THE FOLLOWING STREETS FOR THE ANNUAL CITY CELEBRATION HECTOR CORN CHAFF DAYS

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to close the following streets for the annual city celebration Hector Corn Chaff Days

- **Resolution 2022-22** A RESOLUTION TO CLOSE TRUNK HIGHWAY #4 ON SATURDAY, JULY 9, 2022, FROM 11:45 A.M. TO 1:15 P.M. FOR THE HECTOR CORN CHAFF DAYS PARADE

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to close trunk highway #4 on Saturday, July 9, 2022, from 11:45 a.m. to 1:15 p.m. for the Hector Corn Chaff Days Parade

- **Resolution 2022-23** LOCAL UNIT OF GOVERNMENT RESOLUTION TO APPROVE GAMBLING PERMITS FOR THE HECTOR FIRE RELIEF ASSOCIATION

A motion by CM Ebbers, second by CM Heerdt, and unanimously carried to approve the gambling permits for the Hector Fire Relief Association

- **Resolution 2022-24** CITY OF HECTOR ELECTION JUDGE APPOINTMENT RESOLUTION

A motion by CM Ebbers, second by CM Heerdt, and unanimously carried to approve the City of Hector election judge appointment resolution

- **Resolution 2022-25** A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE – POOL FUND

A motion by CM Heerdt, second by CM Krueger, and unanimously carried to approve the donation and designating their use – pool fund

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Johnson Jet-Line Proposal/Nelson Sanitation Proposal:

- Proposals similar in cost
- It was stated that CM Ebbers said at a previous meeting that the city is almost out of compliance
- CM Ebbers has a list of duties that previous employees performed
- Jetter truck must be operated by two people at all time

A motion by CM Krueger, second by CM Heerdt to accept Johnson Jet Line two-year contract to clean and televise in the amount of \$15,660.00 with CM Ebbers voting no, motion carried

b) Cemetery Ordinance Draft Review

- Second reading

c) The Other Place—Corn Chaff Days Permits

- 1.) 2022-01: Off-Premise Consumption Permit—Hector Fire Hall
- 2.) 2022-02: Off-Premise Consumption Permit—Hector City Softball Park
- 3.) 2022-03: Public Dance Permit—Hector Fire Hall
- 4.) 2022-04: Public Dance Permit—The Other Place
- 5.) 2022-05: Off-Premise Consumption Permit—Hector Events Center

A motion by CM Krueger, second by CM Heerdt, and unanimously carried to approve The Other Place Corn Chaff Days Permits

- d) Mosquito Spraying for Corn Chaff Days—Fire Hall, Downtown Park, and Softball Field:
 - On Honey Do’s schedule
- e) Citizen of the Year—CM Heerdt:
 - Nomination form set to be in newspaper
- f) City Hall Remuneration:
 - Personnel committee to meet with DC Beckler and make recommendation to the council
- g) Heartland Security Quote:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve the Heartland Security quote in the amount of \$1,620

- h) Burbach Aquatics Inc Update:
 - DC Beckler obtained maps of water, sewer and sanitary lines from Moore Engineering
- i) Recycling Containers Update from WCS:
 - WCS will meet with Renville County Commissioners to advise of a new location for the containers
- j) SCSC Administration Search:
 - SCSC asked council to fill out an administrator search document
- k) Library Carpet:
 - Requesting carpet in the 2023 budget
 - CM Heerdt will follow up with Carpets Plus to obtain a quote
- 2. Public Utilities— Gina Schellenberg & Gayle Deal
 - a) PW Update:
 - Street sweeper has massive oil leak and out of commission
 - PW will discuss with Buffalo Lake PW regarding possible street sweeper agreement/rental
 - Kohls Sweeping has done previously
 - Water tower shop has wind roof damage and adjustor recommends have it shored up for time being
 - DC Beckler spoke with Holmgren Appraisal regarding timeline for appraisal of water tower shop
 - Sink hole on Birch and Parkview Lane
 - Part-time help is going well
 - Round heave by Schultz Electric on Cedar Avenue East
 - Mini biffs and hand washing stations ordered for Corn Chaff Days
 - Crosswalks set to be painted before Corn Chaff Days
 - b) Curb Repairs:
 - Moore Engineering will review the areas on 3rd Street West and Birch Avenue East and submit estimate to council
- 3. Police Department—Police Chief Z. Pierce
 - a) PD Update:
 - Squad order placed

- Still in need one more full-time officer
 - Chief Pierce filling in when needed as SRO
4. Fire Department—Fire Chief R. Kramer
 - a) FD Update:
 - Sidewalks on Main Street will be washed before Corn Chaff Days
 5. Ambulance—Ken Rodmyre/Gayle Deal
 - a) Ambulance Update:
 - Nothing new to report
 6. Airport—Airport Manager Gina Schellenberg
 - a) AP Update:
 - New windsock pole is up
 - b) AP Rent:
 - DC Beckler will work with Sky Apply to establish a new lease
 - c) AP House Insurance Update—Deputy Clerk Beckler:
 - Roof deductible was (4) \$250
 - LMC will not pay for roof decking in the amount of \$471.23
 - LMC waiting for quotes from CWL and A-1 for the interior repairs
 - d) Funding:
 - FAA pays 95% of projects and city pays remaining 5%
 - Certain items need to be moved to be in compliance with FAA
 - City to start budgeting 5% immediately or pay approximately \$1.6 million back to FAA
 - ABDO will do a revenue and expense report for council
 7. EDA—
 - a) Nothing to report
6. Unfinished business:
 - a) Miscellaneous: Residents addressing the Council
 1. Terry Spinks & Legal Representative:
 - No Show
 2. Susan Folsom:
 - Requested council to review and/or forgive outstanding balance on utility bill
 3. Bruce Johnson Sewer—CM Ebbers
 - Sewer line goes to Highway 4 from property
 - PW has jetted line from Elm Avenue East to Cedar Avenue East – no issues found
 - Homeowner to obtain licensed plumber to camera line
 - Council advised owner to submit camera video to city
 4. Jerome Schueller:
 - Claims has staining and black material on fixtures
 - Gerald E. Johnson claims has yellow water and CM Krueger suggested to be put on a schedule for testing

- CM Ebbers indicated has yellow water at his residence
- DC Beckler stated city hall hasn't received any complaints

5. Luke Krueger:

- Concerns about the height of fence that was installed
- Individual(s) on homeowner's property and acquired pictures/measured fence
- Homeowner informed council the project is not finished
- Council advised the police department that if they spot anyone on private property to remind them, they are trespassing

7. Adjournment:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to adjourn the meeting at 7:43 p.m.