

HECTOR CITY COUNCIL MEETING
Monday, March 14, 2022 • 6:00 p.m.
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Krueger, and Mayor Squibb.

Members absent: CM Heerdt.

Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, PW Rodmyre, and Chief Pierce

Members absent: Chief Kramer

Residents/Visitors that did not identify themselves

1. Approval of the agenda and any agenda additions:

- Remove Mike Humpal: South Central Service Cooperative (SCSC)
- Add old community center tables and chairs to 4-1E
- Add Sky Apply regarding airport house to 6C

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the agenda with changes.

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from February 14, 2022, City Council Meeting

2.02 Approval of Payables & Payroll

A motion by CM Best, second by CM Krueger, and unanimously carried to approve the consent agenda.

3. Public Hearings: Petitions, requests, and communications:

Petitions, requests, and communications:

1. Johnson Jet Line

a. Jetting Service:

- Submitted at February council meeting a 5-year plan which divides the town into five sections.
- Roughly 30-31 blocks of jetting each year.
- CM Ebbers stated there are jetting records from previous public works staff.
- Current city staff has not seen nor found any previous records in the three years since being employed by the city.
- Proposal will not have a rate increase during the five years.
- Council tabled proposal from Johnson Jet Line at this time.

2. Kirk Peterson: Core & Main

a. Meters:

- Submitted a quote for meters and water tower antenna.
- Can use American Rescue Funds for this upgrade.
- Meters should be changed out ever million gallons or 20 years.
- Currently using old meters resulting in loss revenue up to 5-20% per meter.
- Antenna will give hour by hour data.
- Max number of resolutions per city should be two, Hector has four.
- Current staff has found recycled meters in properties.
- Council would like a total quote from Core & Main with antenna and 50 meters along with installation.

~~3. Mike Humpal: South Central Service Cooperative (SCSC)~~

~~a. Update~~

4. Ordinances and Resolutions:

- **AMENDED Resolution 2021-44** A RESOLUTION ESTABLISHING 2022 LABOR RATES AND POLICIES FOR CITY EQUIPMENT AND SUPPLIES

A motion by CM Best, second by CM Krueger, and unanimously carried to approve labor rates and policies for city equipment and supplies

- **Resolution 2022-10** AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AGENCY AGREEMENT FOR FEDERAL AIRPORT EXPENSES REIMBURSEMENT

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve Minnesota Department of Transportation Agency agreement for federal airport expenses reimbursement

- **Resolution 2022-11** RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve reestablishing precincts and polling places

- **Resolution 2022-12** A RESOLUTION ESTABLISHING JUNETEENTH AS A CITY HOLIDAY

A motion by CM Best, no second therefore motion dies. Council decided to table.

- **Resolution 2022-13** ADOPTION OF THE RENVILLE COUNTY ALL-HAZARD MITIGATION PLAN

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the Renville County all-hazard mitigation plan

- **Resolution 2022-14** RESOLUTION ACCEPTING DONATIONS AND DESIGNATING ITS USE – AMBULANCE FUND

A motion by CM Best, second by CM Ebbers, and unanimously carried approving donations and designating their use – ambulance fund

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Administration update:

- SCSC and is formulating an administrator plan.

- Mayor Squibb was approached by another organization about a possible joint administrator & will provide details when available.
- b) ~~Administrative Transition Planning Agreement:~~
- *Removed due to SCSC not able to attend this council meeting.*
- c) Renville County All-Hazard Mitigation Plan (FEMA):
- CM Best discussed how Renville County handles emergencies.
 - This was conversed before resolution was approved.
- d) Pool RFP:
- Mayor Squibb asked the council to read the RFP and advise if any questions or changes.
- e) Tables & Chairs:
- Approximately 10 tables and 40 chairs from the community center.
 - Currently being stored at CM Ebbers's facility.
 - Council approved the tables and chairs to be placed on Henslin's upcoming auction.
2. Public Utilities— Gina Schellenberg & Gayle Deal
- a) PW update:
- Curb stop fixed at UFC and then blew 4" hole in a 6" main at UFC.
 - Sewer issue on Douglas Ave E between 5th and 6th Street E is the middle of the street. Hjerpes can fix the main issue now for \$3,000 but then come back after the frost is out to fix the remainder of the line for another \$3,000. Deputy Clerk will review the ordinance book to see who is responsible to fix the sewer issue.
3. Police Department—Police Chief Z. Pierce
- a) PD update:
- New full-time employee can start in few weeks.
 - Chief Pierce will update the council regarding new squad car when vehicle brands release them which is in the budget.
 - City Attorney sent a letter to the owners of the former church who will talk to the renters regarding the noise complaint. Chief Pierce stated he hasn't had any complaints within the last few weeks. Advised to Karen Neuman to let the city know when the noise is outside of the time frame.
4. ~~Fire Department—Fire Chief R. Kramer (Chief Kramer absent)~~
- a) ~~FD update:~~
5. Ambulance—Ken Rodmyre/Gayle Deal
- a) Ambulance update:
- Ambulance training over the past weekend.
 - Will be down a paramedic all summer.
 - Couple of new individuals interested in joining.
6. Airport—Airport Manager Gina Schellenberg
- a) AP update:
- None

b) AP ARP:

- Will receive \$22,000 from ARP funds for M&O expenses.

c) Sky Apply:

- Nic Heiderscheidt asked council what direction they were going to go with regarding the damage to the house.
- Deputy Clerk will reach out to insurance adjustor to get an update.
- CM Krueger & CM Ebbers will look at the airport house.

7. EDA—

- a) Currently looking for members to join particularly in a president role.

6. Unfinished business:

- a) Miscellaneous: Residents addressing the Council

1.) Pool Committee:

- Pool committee know the city cannot afford a new pool but hopes it can be repaired.
- Pool Committee raised \$150,000 which includes donations & pledges plus the matching donation from the Sampson Family.
- CM Krueger stated once again the RFP should have one person who will oversee the project.
- CM Best stated the person who oversees this must be able to decide if the oversee pool needs to be replaced vs fixed.
- Mayor Squibb and CM Best congratulated the pool committee on their fundraising efforts.
- Mayor Squibb stated he is afraid that if the pool gets “fixed” then it would not meet state code and/or ADA compliance.
- Grant available for the awning over the kiddie pool.
- Pool committee wants to start with the repairs in 2022.
- Pool committee would like the EDA to participate.
- Council supports the pool in a yearly operational capacity such as lifeguards, salaries, chemicals, etc. No major repairs.
- CM Ebbers brought up the cost of inflation and is still rising.
- CM Ebbers would like state approval before going forward.
- Janis Weikle stated an outside individual/organization could not keep the pool afloat.
- Pool committee would like to review RFP and submit changes.

2.) Dennis Peterson:

- Stated wife slipped on ice and fell on the crosswalk.
- The situation will be discussed with the department staff.

7. Adjournment:

A motion by CM Best, second by CM Ebbers, and unanimously carried to adjourn the meeting at 7:59 p.m.