

HECTOR CITY COUNCIL MEETING
Monday, November 14, 2022 • 6:00 p.m.
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb

Staff present: Deputy Clerk Beckler, PW Deal, PW Bernardy, Chief Kramer, and Chief Pierce
Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions: Best Ebbers MC with changes
A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the agenda with changes

- Changes: Remove ABDO: Personnel Handbook under 5-1G and replace it with ABDO: Classification & Compensation Study
- Additions: Add TZD Agreement to 5-3C and Part-time Officer Hiring to 5-3D

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from October 11, 2022, City Council Meeting

2.02 Approve proposed Minutes from October 24, 2022, Special City Council Meeting

2.03 Approval of Payables & Payroll

A motion by CM Heerdt, second by CM Best, and unanimously carried to approve the consent agenda

3. Public Hearings:

Petitions, requests, and communications:

- Victoria Holthaus: ABDO
 - a. Quarter 3 Report:
 - Increase in cash due to the sale of Hummingbird Court for EDA
 - Decrease in cash balance due to repayment of inter-fund loans
 - General fund waiting for property tax and LGA
 - Water fund is trending comparable to last year
 - Sewer miscellaneous down due to an insurance claim from last year

4. Ordinances and Resolutions:

- **Resolution 2022-31** A RESOLUTION APPROVING EXEMPT 2023 PERMIT FOR HECTOR LIONS CLUB TO CONDUCT LAWFUL GAMBLING

A motion by CM Ebbers, second by CM Heerdt and unanimously approving the exempt 2023 permit for Hector Lions Club to conduct lawful gambling

- **RESOLUTION 2022—32** A RESOLUTION AUTHORIZING THE CERTIFICATION OF UNPAID UTILITY, REFUSE, AND LAWN MAINTENANCE CHARGES TO THE RENVILLE COUNTY AUDITOR

A motion by CM Ebbers, second by CM Best and unanimously approved the authorizing the certification of unpaid utility, refuse, and lawn maintenance charges to the Renville County Auditor

- **RESOLUTION 2022—33** A RESOLUTION TO DESIGNATE MUNICIPAL POLLING PLACE FOR 2023

A motion by CM Best, second by CM Heerdt and unanimously approved the designated municipal polling place for 2023

- **RESOLUTION 2022 – 34** A RESOLUTION CANVASSING MUNICIPAL ELECTION RETURNS

A motion by CM Heerdt, second by CM Krueger and unanimously approved the canvassing municipal election returns

- **RESOLUTION 2022—35** A RESOLUTION ACCEPTING THE 2022-2023 SNOW HAULING BID FOR THE CITY OF HECTOR

A motion by CM Krueger, second by CM Heerdt approving the 2022-2023 snow hauling bid for the City of Hector pending conditions and approval from Guy Hughes, starting within 8 hours of the snow emergency, complete within 72 hours, trial period and revisited by February 1, 2023, or the completion of two snow emergencies along with a discussion with Public Works and Guy Hughes with a “priority” list with CM Best abstaining

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Special Assessment/Delinquent Property Taxes Discussion:

- Council in agreement that any owner that has had their water/sewer services disconnected the property taxes must be current in order to reconnect any and all services
- Any special circumstances should be addressed to the council
- If City Hall is unsure then it will be addressed to the council

b) Blight Complaint:

- DC Beckler reached out to the building inspector for guidance
- Building inspector recommends dividing the town into sections, form a committee, and compiling a list for each home in the section
- DC Beckler will obtain legal fees from the city attorney

c) ACTS Cleaning – CM Heerdt:

- Cleaning supplies provided by the city
- Bi-monthly starting in 2023 for library only
- 1.5 hours at \$52 + tax for 2 individuals and a job coach each time

A motion by CM Heerdt, second by CM Best and unanimously approved to contract with ACTS

d) West Central Sanitation Contract:

- Need to check the ordinance regarding renovation dumpster(s)
- If the council has additions or changes let DC Beckler

- e) Krueger Brothers Contract:
 - Rent changed from \$1,200 down to \$1,100
 - Krueger Brothers to install the furnace
 - One-year lease includes the option to extend quarterly

A motion by CM Ebbers, second by CM Best and unanimously approved the Krueger Brothers contract with CM Krueger abstaining

- f) CDS Contract:
 - 3-year contract renewal

A motion by CM Heerdt, second by CM Best and unanimously approve the CDS contract

- g) ABDO: Classification & Compensation Study:
 - Council would like ABDO to explain the overall process of study

2. Public Utilities— Gina Schellenberg/Gayle Deal/Josh Bernardy

- a) Air Compressor:
 - Air filter is held together with electrical tape
 - Pressure regulator not working properly and outdated
 - Shipping can be up to 20-22 weeks

A motion by CM Best, second by CM Ebbers and unanimously approved the purchase of the air compressor in the amount of \$7,530.10

3. Police Department—Police Chief Z. Pierce

- a) PD Resignation: Kosse:

A motion by CM Ebbers, second by CM Krueger and unanimously approve the resignation of Officer Kosse

- b) PD Resignation: Best:

A motion by CM Ebbers, second by CM Krueger and unanimously approve the resignation of Officer Best with CM Best abstaining

- c) TZD Agreement:

A motion by CM Heerdt, second by CM Best and unanimously approve the TZD agreement

- d) Part-time Officer Hiring:

A motion by CM Best, second by CM Ebbers and unanimously approved the hiring of Part-time Officer Marco Miranda pending a background check

4. Fire Department—Fire Chief R. Kramer

- a) FD Update:
 - Tanker truck having issues

5. Ambulance—Ken Rodmyre/Gayle Deal/Josh Bernardy

- a) Ambulance Update:
 - 11 calls since last month

6. Airport—Airport Manager Gina Schellenberg

- a) AP Update: N/A

7. EDA— N/A

6. Unfinished business: N/A

- a) Miscellaneous: Residents addressing the Council
 - 1.

7. Adjournment: A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to adjourn the meeting at 7:40 p.m.