

**HECTOR CITY COUNCIL MEETING**  
**Tuesday, October 11, 2022 • 6:00 p.m.**  
**HECTOR COMMUNITY CENTER**  
**MINUTES**

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Ebbers, CM Krueger, and Mayor Squibb

Members absent: CM Best, CM Heerdt

Staff present: Deputy Clerk Beckler, PW Deal, PW Bernardy, PW Schellenberg, and Chief Pierce

Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve the agenda with changes

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

2.01 Approve proposed Minutes from September 12, 2022, City Council Meeting

2.02 Approval of Payables & Payroll

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve the consent agenda

3. **Public Hearings:**

Petitions, requests, and communications:

1. Jeremy Boots – Moore Engineering

a) 2023 Seal Coat:

- 2<sup>nd</sup> St E will be seal coat/crack sealing
- Chip seal/crack seal for 3<sup>rd</sup> St NE till the water main project starts
- Bidding price is better when starting earlier
- Extra \$10,000 for fog seal on 3<sup>rd</sup> St NE and all of 2<sup>nd</sup> St NE
- Boots will put together a plan and submit it for bids

2. Special Assessments – Property owners addressing the Council:

***(Please note: this is a time to address the Council ONLY. The amount of the Special Assessment cannot be reduced or nullified.)***

- No property owners addressed the council

4. **Ordinances and Resolutions:**

- N/A

5. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) West Central Sanitation Contract:

- N/A

- b) Recycling Container Update:
  - Containers will be moved from The Other Place to the old Napa building in the alley by the end of October
- c) Snow Hauling Bid:
  - Received one bid from Hughes & Hughes Excavating
  - Few questions regarding the bid so Mayor Squibb will get clarification
- d) Shop RFP Update:
  - Engan Associates from Wilmar took pictures of the shop
  - Will submit an RFP with full repair and rebuilding
- e) Temporary Shop Building – Gina Schellenberg:
  - Shop building that has been shored up is starting to pop and there is no snow on the building
  - Possible to rent the building from the Krueger Brothers that is located on 2<sup>nd</sup> St W
  - Council is interested in doing a 6–9-month lease

A motion by CM Ebbers, second by Mayor Squibb to allow DC Beckler and PW Schellenberg to discuss the rental option with Krueger Brothers with CM Krueger abstaining

- f) Administrator Recommendation Update:
  - SCSC recommends that pay equity needs to be in comparison with the chief of police
  - ABDO can assist with the pay equity
- ~~g) Moore Engineering 2023 Sealcoat Memo~~
- h) ABDO – Personnel Handbook:
  - Current handbook is approximately 8-10 years old
  - Is not in compliance

A motion by CM Krueger, seconded by MC Ebbers, and unanimously approved to have ABDO update the personnel handbook

## 2. Public Utilities— Gina Schellenberg/Gayle Deal/Josh Bernardy

- a) School Street Parking Update:
  - Resident parking signs ordered
  - Removal of some no-parking signs
  - City staff and school personnel will meet in the summer of 2023 to discuss parking when BLHS consolidates into one building
- b) Street Sweeper Update:
  - Public Works found two street sweepers
  - 2000 Elgin Pelican is \$55K with delivery and season warranty but won't be available till the present city receives their new sweeper
  - 2007 Chevy Runway is \$110,000 that was owned and used at Minneapolis Airport
  - Chevy Runway is similar to what the city had and causes sticks to get plugged
  - Public Works recommends the Elgin Pelican

3. Police Department—Police Chief Z. Pierce

a) PD Update:

- Daren Dodge was served abatement orders for his property
- Building inspector posted a notice at 521 5<sup>th</sup> St E

b) G. Christianson Resignation:

A motion by CM Krueger, second by CM Ebbers, and unanimously carried to approve Mr. Christianson's resignation

c) Interim Chief:

- Chief Pierce will be out of the country from October 19-24
- Chief Pierce recommends Officer Doug Best as Interim Chief

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve Officer Doug Best as Interim Chief

4. Fire Department—Fire Chief R. Kramer

a) FD Update: N/A

5. Ambulance—Ken Rodmyre/Gayle Deal/Josh Bernardy

a) Ambulance Update:

- 20 additional calls since last month
- Abby Krippner is doing ride-along
- Cab mounts are in at R&R Diesel

6. Airport—Airport Manager Gina Schellenberg

a) AP Update:

- Installed 2 new computers at the airport (Fuel Master & Pilot Use)
- Fuel master software needs updating at a cost of \$550

b) Airport House RFP Update:

- Received one bid from Sky Apply
- \$500 a month till all pending insurance claims are completed
- \$600 a month following the completed insurance claims
- 3-year term from 1/1/2023 thru 12/31/2025

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to approve Sky Apply's RFP

7. EDA—

a) Primex Update – CM Ebbers:

- CM Best and CM Ebbers met with Primex staff
- Primex will rent all three buildings for the next 13 years
- Plan for 12-15 individuals to be in the first section
- Second section will do the packing and assembling
- Third section will internet and fiber optic possible solar and windmill
- Hire a total of 30-40 individuals

6. Unfinished business:

a) Miscellaneous: Residents addressing the Council

1. Amy Hollan – Pool

- Still waiting to hear back from Burbach

- DC Beckler has reached out numerous times with no luck

7. Adjournment:

A motion by CM Ebbers, second by CM Krueger, and unanimously carried to adjourn the meeting at 7:06 p.m.