

SPECIAL MEETING OF THE HECTOR CITY COUNCIL
Monday, October 24, 2022
HECTOR COMMUNITY CENTER
6:00 p.m.
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Best, CM Ebbers, CM Heerdt, CM Krueger, and Mayor Squibb

Staff present: Deputy Clerk Beckler, PW Deal, PW Schellenberg, and Chief Pierce

Staff absent: PW Bernardy

Residents/Visitors that signed in

1. Shop RFP:

- Received one bid from Engan Associates from Willmar MN
- Submitted three approaches in the RFP
- Approach A: estimate and repair the city shop not to exceed \$2,000
- Approach B: assist the owner to evaluate multiple options for the city shop not to exceed \$4,000
- Approach C: provide basic architectural services for the resulting plan which would be 7.5-9% of the cost of construction

A motion by CM Ebbers, second by CM Heerdt, and unanimously approved to accept approach A only

2. Krueger Brothers Building:

- Could rent for 9 months but would prefer one-year
- City will pay for utilities
- Submitted information on the shed that includes rental and purchase options

A motion by CM Ebbers, seconded by CM Best, to request a 9-month lease with CM Krueger abstaining

3. CWL – Area South of Water Tower & Electrical:

- 50 feet would need to be reduced to 35 feet due to a 10-inch water main that feeds the water tower
- Must build at least 10 feet away from the water main
- The price would remain the same per square foot

A motion by CM Ebbers, seconded by CM Best, and unanimously approved to shrink the grant down to 35 feet in width

4. Pay Equity:

- ABDO submitted a proposal to do a full study which includes job description updates & review, position classification evaluation, market compensation analysis, classification/compensation system, pay equity testing, and final documents and recommendations not to exceed \$9,200
- Study is for 7 positions which equals a little over \$1,300 per position

- The study would be done by the end of the year
- Study will be billed in 2023
- Tabled till the November council meeting

5. Budget:

- Current levy was submitted at 12%
- Buffalo Lake levy was submitted at 18%
- The inflation rate is approximately 8.3%

6. Adjournment:

A motion by CM Best, second by CM Ebbers, and unanimously carried to adjourn the meeting at 6:45 p.m.