

HECTOR CITY COUNCIL MEETING
Monday, September 12, 2022 • 6:00 p.m.
HECTOR COMMUNITY CENTER
MINUTES

Mayor Squibb called the meeting to order at 6:00 p.m., followed by Roll Call to determine a quorum.

Members present: CM Ebbers, CM Heerd, CM Krueger, CM Best, and Mayor Squibb
Staff present: Deputy Clerk Beckler, Airport Manager/PW Schellenberg, PW Deal, PW Bernardy, Fire Chief Kramer, Chief of Police Pierce
Residents/Visitors that signed in

1. Approval of the agenda and any agenda additions:

- Add 6-1F ACTS Cleaning
- Add 6-1G Pool Update
- Add 6-1H SCSC Letter

A motion by CM Heerd, second by CM Ebbers, and unanimously carried to approve the agenda with changes

2. Consent Agenda – Consent Agenda – *The following are considered routine or non-controversial by the Council and approved with one motion. There will be no separate discussion of these items unless a council member requests the mayor. In that event, the item(s) will be removed from the Consent Agenda and considered in its customary on the agenda.*

- 2.01 Approve proposed Minutes from August 8, 2022, City Council Meeting
- 2.02 Approval of Payables & Payroll

A motion by CM Ebbers, second by CM Best, and unanimously carried to approve the consent agenda

3. Theresa Bright – Thank You:

- Ms. Bright read her thank you letter recognizing Chief Pierce’s outstanding services that he provided to her son for an incident that occurred earlier
- Mayor Squibb presented Chief of Police Zachary Pierce with a HERO award plaque along with a life-saving pin

4. **Public Hearings:**

Petitions, requests, and communications:

1. Ashley Feldewerd: ABDO

a. Budget Review:

- Levy must be certified by the county no later than September 30, 2022
- Levy is at a 12% increase
- Tax capacity remained unchanged from 2022
- \$64,000 market value homestead would increase by \$269 for 2023
- Hector in the middle of the county proposed tax rate comparison
- Levy includes a full staff of police and pool wages
- Had to reduce the capital fund from \$310,000 to \$182,732
- Cash deficit at the airport

- Need to do a refresh on the 2021 rate study

5. Ordinances and Resolutions:

- **Resolution 2022-30 A RESOLUTION ADOPTING THE PRELIMINARY 2022 TAX LEVY COLLECTIBLE IN 2023**

A motion by CM Best, second by CM Krueger, and unanimously carried to approve the adoption of the preliminary 2022 tax levy collectible in 2023

6. Reports of officers, boards, and committees:

1. Administration—Mayor Squibb & Deputy Clerk Beckler

a) Fall City-Wide Clean-up Days:

- Dates, times, location, and a full list of acceptable items are posted on the city website, city Facebook page, city hall window, and post office

b) Water Tower Antenna Update:

- Antenna is currently being installed on the water tower
- Schultz Electric will do the electrical

c) Water Tower Shop RFP:

- RFP (request for proposal) must be put out for bids due to the exceeding cost to repair
- CWL stated it would be cheaper to tear down and rebuild

A motion by CM Best, second by CM Krueger, and unanimously carried to put out an RFP for water tower repairs

d) Geotechnical Services Quotes:

- Received quotes from Independent Testing Technologies and Braun Intertec

A motion by CM Heerdt, second by CM Best, and unanimously carried to approve the quote of \$2,620 from Independent Testing Technologies

e) CWL – Area South of Water Tower:

- Would like to purchase 45-50 feet north of their current property on Ash Avenue West to put up a new storage shed
- Approximately 29 feet between CWL’s new shed and the city’s cold storage shed to put up a fence for secured storage
- A survey will need to be obtained

A motion by CM Best, second by CM Heerdt, and unanimously carried to approve 50 feet by the width of the lot over to the tower parcel which will stay in the city’s name in the amount of \$7,500 with the understanding if CWL purchases any additional it will come off the full appraisal price

f) ACTS Cleaning – MC Heerdt:

- Submitted cost to clean the library and/or community center
- \$70 plus tax for 2 hours
- Two clients and a job coach
- PW Deal stated, “as long as we don’t get stabbed in the back saying there is another job the city employees gave up.”
- CM Heerdt will reach out to ACTS for more information

- g) Pool Update:
 - Burbach inspected the pool and waiting for a report
- h) SCSC Letter:
 - Submitted final letter of recommendation
 - Council to review the letter and discuss it at the next meeting
- 2. Public Utilities— Gina Schellenberg/Gayle Deal/Josh Bernardy
 - a) PW Update:
 - PW Deal stated Chase Hubin did a great job this summer
 - Council directed PW to search for a used street sweeper
 - Johnson Jet-Line sent sewer images of the pipes that are cracked on Birch, Linden, and Parkview
 - b) Sewer Valves Replacement:
 - Installed three newer-style valves for \$16,000
- 3. Police Department—Police Chief Z. Pierce
 - a) PD Update:
 - Squad car order was accepted that was submitted back in May
 - Delivery will be August 13, 2023
- 4. Fire Department—Fire Chief R. Kramer
 - a) FD Update:
 - Touch-up completed by Jeff Stadther at his expense
 - Waiting on some turnout gear that was ordered
- 5. Ambulance—Ken Rodmyre/Gayle Deal/Josh Bernardy
 - a) Ambulance Update:
 - Rig in working order
 - b) New Member – Abby Krippner:
 - Currently going thru the EMT classes online

A motion by CM Best, second by CM Ebbers, and unanimously carried to approve the hiring of Abby Krippner

- 6. Airport—Airport Manager Gina Schellenberg
 - a) AP Update:
 - Fuel prices went from \$7.37 to \$5.30
 - Fly-in breakfast is September 18
 - b) Airplane Display:
 - City responsible for the maintenance and upkeep of the display
 - If hired as a subcontractor, Mr. Bipes would need to carry insurance and show proof
 - Council is in agreement to have Mr. Bipes take care of the lower half and the city employees will do the upper half
 - c) Task Order #4:
 - The SRE (snow removal equipment) RFP will indicate that the equipment is American-made and will submit supporting documents to the FAA

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to approve Task Order #4

7. EDA—

a) N/A

7. Unfinished business:

a) Miscellaneous: Residents addressing the Council

1. Michelle Mortensen – Street Parking:

- Stated it's an enormous walk to the school because of no close parking to the school
- Would like the council to re-think the no parking signs posted
- No way to get emergency vehicles in when cars are parked on both sides of the street
- Council would like the students to utilize the school parking lot
- 41 empty spots in the parking lot on the first day of school
- CM Heerdt will work with the school personnel and city staff

2. Gail Evenson – Birch Avenue West Parking:

- Would like no parking on both sides of Birch Avenue West

3. Jose Rodriguez Jr – House Meter:

- No show

4. Sky Apply – Airplane House:

- Presented the 2020 airport lease agreement that was signed with the former city administrator and former mayor (DC Beckler could not find this agreement)
- Current rent is \$500.00 with no increase in the last three years
- 2023 levy has \$20,000 set aside for the airport ALP
- Sky Apply would like to purchase the house

5. Terry Spinks – Harassment:

- No show

8. Adjournment:

A motion by CM Heerdt, second by CM Ebbers, and unanimously carried to adjourn the meeting at 7:32 p.m.