

**MEETING MINUTES  
CITY OF HECTOR  
REGULAR MEETING – 7:00 P.M.**

**AUGUST 8, 2016**

PRESENT: Mayor Steven Squibb, Jeff Heerdt, Ralph Bergsma, Doug Best and Penny Kandt.

STAFF PRESENT: Kathy Blackwell, Clifton Allen, Jerome Schueller, Mary Johnson and Brad Falteysek.

ALSO PRESENT: Marty Lawson, Marlys Hagstrom, Penny Macik, Bill Dorman, Ruth Hamilton, Mike Grimm, Dawn Schultz, Lacy Dornseif, Richard Scheel, Amy Hollan, and Judy Johnson.

Mayor Squibb opened the meeting and public hearing at 7:00 p.m. following the pledge of allegiance.

MOTION by Doug Best, seconded by Ralph Bergsma and carried unanimously to approve the amended agenda; removing item 6.C and adding a Community Garden.

MOTION by Jeff Heerdt, seconded by Doug Best and carried unanimously to approve the consent agenda.

GRANT PRESENTATION - Leslie Schmid, representing Center Point Energy, presented the Hector Fire Department with a \$2,500 Community Partnership Grant to help fund the purchase of SCBA units.

LEGISLATIVE UPDATE – Senator Lyle Koenen updated the crowd with what happened in the legislative session.

AEM - Brad Falteysek presented the 2016 second quarter report. Falteysek reminded the council that the preliminary levy is due to the county auditor by September 30<sup>th</sup>. Falteysek, staff and the Mayor met prior to the council meeting to work on the budget.

PROJECT UPDATES: City Engineer Clifton Allen reviewed the projects. Paving in many areas will begin soon. The intersection of Cedar and TH 4 is scheduled to begin on August 18<sup>th</sup> and TH 4 through traffic will be detoured. The areas by the school will be complete prior to school starting with the exception of the pavement. Cooperation from residents is being sought to move sheds, fences and plants from easements where work will be completed.

General Construction is 92% complete with the water tower, but the completion date may need to be extended. Pay request #7 in the amount of \$66,500 is pending.

Gridor is 95% complete with the waste water treatment plant. Change order #5 in the amount of \$7,774 and pay request #15 in the amount of \$109,237.37 are pending.

Quam Construction has worked on several change orders over the last few months and the project is about 50% complete. Change order #2 is a [\$12,944.87] reduction and is pending, change order #5 in the amount of \$6,765 is pending, change order #6 for the vault in the alley behind Main in the amount of \$8,433.91 is pending, change order #7 for the removal of organic materials in the amount of \$68,821.65 is pending, and pay request #7 in the amount of \$422,041.03 is pending.

Moore Engineering invoices for parts 1-4 is pending in the amount of \$57,379.35, the invoice for the Waste Water plant is pending in the amount of \$6,600, and the invoice for Triple J portion is pending in the amount \$5,170.

MOTION by Doug Best, seconded by Penny Kandt and carried unanimously to approve the change orders, pay requests and engineering invoices as noted above, pending approval from Rural Development.

COMMUNITY GARDEN – Dawn Schultz and Lacy Dornseif stated that they are working on a community garden project and asked the council to allow them to use a vacant lot that has water access. MOTION by Ralph Bergsma, seconded by Penny Kandt and carried unanimously to allow a community garden on one of the lots on 9<sup>th</sup> Street East.

STREET LIGHT – Amy Holland asked that a street light near Birch West and 3<sup>rd</sup> Street be repaired.

WATER ISSUES – Mike Grimm was present to discuss water quality issues at his property over the last several weeks. Following a discussion of events, MOTION by Doug Best, seconded by Ralph Bergsma and carried unanimously to credit back the water portion of Grimm’s June, July and August bills. Judy Johnson addressed the council with the concern of a high use water bill for usage in July. It is believed that sand or gravel prevented the toilet from sealing causing the high use. MOTION by Penny Kandt, seconded by Ralph Bergsma and carried unanimously to adjust Johnson’s bill to equal an average use bill for July and August.

HAMILTON – Ruth Hamilton asked several questions including billing when a property is providing temporary water to another property, street assessments in previous projects, a reduced water/sewer rate for properties that paid street assessments in previous projects, terrorism and training with explosive devices, part-time maintenance wage in comparison to other communities, and the decision to solicit bids to operate the water plant for 90 days.

TEMPORARY HEALTH CARE DWELLINGS – No one from the public had comments on the Ordinance Opting-Out of MN Statutes 462.3593, and the public hearing was closed. MOTION by Jeff Heerdt, seconded by Ralph Bergsma and carried unanimously to adopt Ordinance No. 151.107 Opting-Out of the requirements of State Statute 462.3593, which defines and regulates Temporary Family Health Care Dwellings.

AIRPORT – Councilor Bergsma stated that an Advisory Committee meeting is scheduled.

FIRE/AMBULANCE – It was reported that the new fire truck has been delivered. Mayor Squibb thanked the public for their support of the Corn Chaff events including the Fireman's Pancake Breakfast.

EDA – The vacant unit at Hummingbird Court has been filled.

POLICE – Chief Best reported that Corn Chaff and National Night Out events both went well. MOTION by Penny Kandt, seconded by Ralph Bergsma and carried unanimously to approve the payout of 150 hours of vacation time for Kurt Kozel. MOTION by Ralph Bergsma, seconded by Penny Kandt and carried unanimously to purchase a security camera system for the police department office and the community center/library building from Heartland Security at a cost of \$2,995 each. Best attempted to get a second quote, however no other company he contacted was able to set up the system the way Best wanted it.

PUBLIC WORKS – Mayor Squibb stated that he and Councilor Heerdt have been meeting with Jerome Schueller on a regular basis. Schueller will be on vacation next week.

LIBRARY – Mayor Squibb noted that Pioneerland has requested a 2% increase in funding support from the City of Hector. Clerk Blackwell agreed to follow up with the Renville County Board regarding their funding support of Pioneerland.

COMMUNITY SPIRIT – The Mayor and Council commended the Hector Community Spirit group for the outstanding job they did with events during Corn Chaff Days.

DEPUTY CLERK – Mary Johnson was introduced as the new Hector Deputy Clerk.

YOUTH FOOTBALL – The Council approved the request from the youth football association to use an area at the ballpark.

WAGE COMPARISON – Councilor Bergsma stated that he feels the City Council should consider a pay decrease for Jerome Schueller when reviewing the wage comparison and following Schueller's demotion.

MOTION by Doug Best and seconded by Ralph Bergsma and carried to adjourn the meeting at 8:59 p.m.

  
Kathy L. Blackwell, Clerk/Treasurer