

**MEETING MINUTES
CITY OF HECTOR
REGULAR MEETING – 7:00 P.M.**

SEPTEMBER 12, 2016

PRESENT: Mayor Steven Squibb, Ralph Bergsma, Doug Best and Penny Kandt.

ABSENT: Councilor Jeff Heerd

STAFF PRESENT: Kathy Blackwell, Darrin Ogdahl, Justin McGraw, Brad Falteysek, Clifton Allen, and Jerome Schueller.

ALSO PRESENT: Ed Newberg, Connie Newberg, Nick Heiderscheidt, Sam Heiderscheidt, Lowell Grimm, Bill Dorman, Ruth Hamilton, Marty Lawson, Marlys Hagstrom, Pam Macik, Mike Skucius, and Joy Skucius.

Mayor Squibb opened the meeting and public hearing at 7:00 p.m. following the pledge of allegiance.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the agenda with the following changes: move item 5.03 to 7.A, add the Rod and Gun Club donation request, add community garden, and add Ed Newberg. MOTION by Penny Kandt, seconded by Doug Best and carried to approve the consent agenda items.

CDS – Darrin Ogdahl presented the 2015 Financial Statement. Ogdahl highlighted cash investments, revenue/expenditures, operating income, sales versus net income, and the content of the management letter. MOTION by Doug Best, seconded by Penny Kandt and carried to approve the 2015 audit.

AEM – Brad Falteysek explained the preliminary levy process and the work that has been done on the 2017 budget. MOTION by Doug Best, seconded by Ralph Bergsma and carried to certify a preliminary levy to the Renville County Auditor in the amount of \$685,649, of which \$60,000 is for new debt service. This is a 7.01% increase.

PROJECT UPDATES – City Engineer Clifton Allen gave an overview of the projects. Allen presented an updated map showing areas that will be postponed until 2017. Allen noted that the amount of rain has been the biggest cause of delays. Allen noted that Quam has brought in additional crews to assist with the project. Marty Lawson asked who pays for the additional crews. Allen explained that the project is bid on a price per item price, not on an hourly basis and any additional cost for additional crews is Quam's cost.

Gridor is 98% complete on the wastewater plant. Allen noted that the contractor has been excellent to deal with. Pay request #16 in the amount of \$76,417.05 is pending. There is a change order pending.

Quam is 51% complete with the city wide project. Pay request #8 in the amount of \$639,584.37 is pending. There are pending change orders that have not yet been approved by RD.

Hjerpe will be paving CSAH 34 yet this year. Pay request #4 in the amount of \$62,031.27 is pending. There is a change order pending.

Moore invoices for the wastewater portion that is Triple J is pending in the amount of \$3,960, the city portion of the wastewater plant is pending in the amount of \$4,440, and for parts 1-4 is pending in the amount of \$61,177.41.

MOTION by Penny Kandt, seconded by Ralph Bergsma and carried to approve the payments as listed and underlined above, pending approval from Rural Development.

ED NEWBERG – Airport Manager Ed Newberg addressed the council stating his plans to sell his business and residence. Newberg stated that he would remain in the Manager roll after the sales. Newberg stated that the house serves as an office and a business in addition to being a residence. Newberg introduced Nic Heiderscheidt and Sam Heiderscheidt as potential owners of the business and residence. The council took no action.

HOME OCCUPATION – Pam Macik inquired about Salon Bella being allowed to open in a residence at 220 3rd St E. Clerk Blackwell explained that the owner had inquired about having the salon at his residence and that the business meets the definitions and requirements of a home occupation.

EASEMENT VACATION – No one from the public had comments on the vacation of easements and the public hearing was closed. MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve Resolution 2016-25 Vacating Easements.

AIRPORT – Councilor Bergsma reminded everyone that the fly in breakfast is this Sunday with the proceeds being used toward an electronic community sign. The city is scheduling a “needs” meeting with MnDOT. Mike Skucious has expressed interest in being on the airport advisory committee.

FIRE – The new truck has been delivered but does not have the box on it yet.

POLICE – Chief Best stated the department is working through open case files

PUBLIC WORKS – The council had no questions on Jerome’s report. Schueller stated he is waiting on operation manuals and then will be taking over the waste water plant. Schueller was directed to purchase two dehumidifiers for the waste water plant.

COMMUNITY GARDEN – The city has been asked to donate the water used at the proposed community garden. The council seemed favorable to donate the water.

LIBRARY – The new cameras will be installed soon.

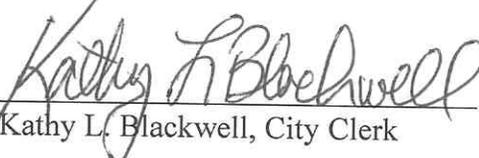
DEPUTY CLERK – Clerk Blackwell asked the council to consider an increase in Deputy Clerk Mary Johnson's wage due to her outstanding performance. Council Kandt stated she thought the council should wait and have Blackwell do a three month review and consider an increase at that time.

ROD AND GUN CLUB – The Rod and Gun Club has requested a donation. Clerk Blackwell was directed to find out if this type of donation is allowed.

STORM SEWER – Councilor Bergsma asked about storm sewer repairs that are being considered. Mayor Squibb stated that Mike Kenney is working with Quam and Hjerpe on the necessary repairs.

WATER SERVICE – Councilor Best asked about installing a new water service at the ballpark for a possible new concession stand and bathrooms. This will be added to the work on 2nd St.

MOTION by Doug Best and seconded by Ralph Bergsma to adjourn the meeting.


Kathy L. Blackwell, City Clerk