

HECTOR CITY COUNCIL MEETING

Monday, April 13, 2020

6:00 pm

(Remote meeting via Zoom)

Minutes

The meeting called to order at 6:06 pm by Mayor Weikle, followed by Roll Call, for determination of a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, and Mayor Weikle

Absent: CM Kandt

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief Pierce, Fire Chief Kramer, Public Utilities/ Ambulance Supervisor Rodmyre, Gina Schellenberg, Jeremy Boots; of Moore Engineering, and Nic and Sam Heiderscheidt; of Sky Apply, LLC

1. Agenda and agenda additions
 1. # 10 a) Corn Chaff Days

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the agenda with additions.

2. Consent Agenda
 - Approve proposed Minutes from March 9, 2020
 - Approve payables and additions
 - Approve personnel committee recommendations

A motion made by CM Hollan, seconded by CM Best, to approve the consent agenda; Hollan, Best and Weikle yes, Heerdt no. Motion carried.

3. Petitions, requests, and communications:
 - a) Jeremy Boots Moore Engineering – 2020 Seal Coat and Crack Sealing Improvement Project Bid tabulation and recommendation
 - Went out for bids and came back very favorable. Half the estimate
 - Can spend on the FD or not spend at all
 - \$61,371 from Pearson Brothers was the lowest bid
 - Prices are down as far as fuel & oil
 - Work will be done by September 1, 2020
 - b) Review: Plans and Specifications and Ordering Advertisement for Bids for the 2019 Street Flooding Repairs/Fire Department Project

- There is \$150,000 in the budget for the Fire Dept parking lot
- The city can make our access approach, so we do not need to share/purchase from a Hector resident
- Boots to keep moving forward on the seal coat/crack sealing
- Heerdt asked about adding other areas in town such as Lutheran church etc.
- Aukrust stated we must keep extra money set aside for street maintenance this year in case FEMA does not cover the street flooding damage because of poor record-keeping of street maintenance in the past
- Boots stated that we do have options for FD if needed

4. Ordinances and resolutions:

1. 2020-13 Resolution Accepting the Bid for the 2020 Seal Coat and Crack Sealing Improvement Project
 1. Pearson Bros., Inc. Hanover, MN: \$61, 371.00
 2. Asphalt Surface Technologies Corp. St. Cloud, MN: \$85,326.00
 3. Allied Blacktop Company Maple Grove, MN: \$94,670.15
 4. M.R. Paving & Excuvating, Inc: \$97,791.37

A motion made by CM Heerdt, seconded by CM Hollan and unanimously carried, to approve the Bid from Pearson Bros., Inc. of Hanover, MN, for \$61,371.00.

2. 2020-14 A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the 2019 Street Flooding Repairs/Fire Department Project

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the plans and specifications and to order advertisement for bids for the 2019 street flooding repairs and fire department project.

5. Reports of officers, boards, and committees:

- Administration – City Administrator A. Aukrust
 - a) COVID-19 Update
 - The pool may not open, taking guidance from Public Health officials
 - We may do the concrete work that needs to be done
 - The repairs needed are way more than what is in the budget
 - Lip by bathhouse needs to be fixed because a lot of kids fall in that area

- Will get a priority list made for pool
- b) RFP Review – Cleaning services
 - No one submitted a proposal; people are hesitant because of COVID-19
 - The city will repost in the summer
- c) Audit update
 - On week two of audit
 - The audit is being done remotely so it will take weeks rather than days to complete
- Public Utilities/ Ambulance – Supervisor K. Rodmyre
 - We are hoping to get one of the four basins cleaned out
Mayor Weikle asked why are they in this condition? Had they been maintained in the past? Rodmyre stated that it appears that the basins haven't been cleaned since before the beef plant closed by what is in the basins. Rodmyre is hoping to get to where it takes a garden hose to clean them out. When asked if assistance was needed, Rodmyre state that he did not know if there is a company that could be hired to do this. Aukrust explained that due to lack of maintenance in the past, the basins are so bad that public works are scooping the sludge out by hand and that it is going to take hundreds of staff-hours to cleanout. Rodmyre said, "exactly!" Boots said, "the moral of the story is that these need to be cleaned every year, and hadn't been."
 - Duane Hauer asked if the pool is going to be able to open due to Covid-19. We cannot leave the pool empty, or it will turn green and smell terrible. The pool is not filled but trying to get a plan. Discuss this again at the May meeting
 - Ambulance runs are going to now be done electronically vs. pen and paper
 - Have two students at EMT class
 - The city of Hector sold the Honey Wagon at Steffe's Auction
 - Sold for \$9,000 Steffe's get 10% commission
 - The sickle mower is going to Steffe's Auction for tomorrow (4/14/20)
 - Street signs need to go up, but we need time to get them up. CM Best asked if snow removal guys would be interested in doing some of these odd and ends projects.

Public Utility update – Gina Schellenberg

- Mowers & weed whips are ready
- Streets have been swept once already
- Police Department – Police Chief Z. Pierce
 - Trying to get PPE
- Fire Department – Fire Chief Kramer
 - a) AFG Grant: Submitted March 13, 2020
 - “A Big Thank You to Administrator Aukrust! She spent a lot of time on the Grant and saved the city \$2,300 doing it for the fire department.”
 - Turn out gear was ordered by Dinges
- Airport – City Administrator A. Aukrust
 - a) Grasshopper mower is on order (*The city is receiving an \$8,962.50 lawnmower grant from MnDOT Aeronautical*)
 - b) Approve/Discuss Submitted RFP – Airport Office Lease
 - Sky Apply put in a bid for the AP office lease
 - A bid of \$500 per month plus utilities
 - Sky Apply was the only bid received

A motion by CM Best, seconded by CM Hollan and unanimously carried, to approve the proposal submitted by Sky Apply, LLC, to lease the Airport Office.

- c) Approve/Discuss Submitted RFP – Contracted Airport lawn care services
 - Sky Apply bid was \$25.00 hour using City equipment
 - Radtke Lawn Service bid \$40.00 hour using City Equipment and \$65.00 an hour with own equipment and spraying
 - After bids were read Administrator Aukrust stated that having city and seasonal employees mow would be less than the proposals received and that needed to be explored more before a bid was either accepted or rejected by Council

To avoid a conflict of interest CM Best removed himself from the discussion and voting due to CM Best possibly mowing for Sky Apply, LLC, as a backup.

Mayor Weikle tabled the discussion until April 27, 2020, Special Meeting.

Nic Heiderscheidt asked that if mowing needs to be done before then, what would the plan be? Aukrust stated that the city would do the same contract price as last year if Heiderscheidt agreed to that, and Heiderscheidt said that he would do it.

6. EDA – Working closely with Renville County EDA regarding SBA loans
 - Renville County sends out information on behalf of DEED
 - Aukrust shares information received with Hector businesses
7. New business:
 - a) CM Heerdt would like to come up with a timeline for planning for Corn Chaff Days: Mayor Weikle Tabled the discussion for April 27, 2020 meeting so Aukrust could contact Civic groups for input
 - b) Pool: Mayor Weikle Tabled until April 27, 2020 meeting so Aukrust can gather more information from Public Health
8. Miscellaneous: No residents addressed the Council
9. Adjournment:

A motion by CM Heerdt, seconded by Hollan, unanimously carried, meeting adjourned at 7:25 pm.

Respectfully submitted by:



Andrea Aukrust, Hector City Administrator