

**MEETING MINUTES
CITY OF HECTOR
PUBLIC HEARING AND REGULAR MEETING
HECTOR COMMUNITY CENTER – 7:00 P.M.**

DECEMBER 14, 2015

PRESENT: Acting Mayor Jeff Heerd, Council Members Ralph Bergsma and Doug Best.

ABSENT: Mayor Steven Squibb and Penny Kandt.

STAFF PRESENT – Kathy Blackwell, Gary Groen, Clifton Allen, Jerome Schueller, Karl Koford and Todd Kramer.

ALSO PRESENT – Mike Jacoby, Marty Lawson, Mark Kramer, Lowell Grimm, Penny Macik, Marlys Hagstrom, Andy Wegscheid, Pam Macik, and Allison Girres.

TRUTH IN TAXATION HEARING – Gary Groen presented information on statutory requirements and how the 2016 budget and levy was calculated. The proposed 2016 general budget includes a 2% increase. Following Groen's presentation, Acting Mayor Jeff Heerd asked if there were any questions from the council or audience. Hearing no response, a MOTION was made by Ralph Bergsma, seconded by Doug Best and carried to close the hearing at 7:07 p.m.

Acting Mayor Jeff Heerd opened the meeting at 7:07 p.m. following the pledge of allegiance.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to adopt Resolution 2015-32 Approving the Final Levy in the amount of \$640,750.

MOTION by Ralph Bergsma, seconded by Doug Best and carried to adopt Resolution 2015-33 Approving the 2016 Municipal Budget.

TRIPLE J - Mike Jacoby asked about the current status of Triple J. Clerk Blackwell stated that the city has given Triple J a notice of default for amounts owed to the city for monthly processing and for infrastructure improvements at the waste water treatment plant.

AGENDA – MOTION by Ralph Bergsma, seconded by Doug Best and carried to approve the agenda with the following additions: the addition of Resolution 2015-36 and a report from the Renville County Librarian. MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the consent agenda.

PRIVATE SANITARY SEWER REPAIR – Andy Wegscheid asked the council to consider paying Hjerpe Contracting \$3,777 to repair his private sanitary sewer line and collect it with his property taxes as a special assessment. Following a discussion, MOTION by Ralph Bergsma, seconded by

Doug Best and carried to approve that the city pay a pro-rated amount of the bill for the footage from the property line to the sewer main.

PROJECT UPDATES – City Engineer Clifton Allen reviewed the five projects.

General Construction is approximately 20% complete with the new water tower. Pay request #3 in the amount of \$10,450 is pending.

Quam Construction is approximately 12% complete with the citywide rehab. Pay request #3 in the amount \$90,229.84 is pending.

Hjerpe Contracting is approximately 85% complete with the CSAH 34/MnDOT project. Pay request #3 in the amount of \$160,698.67 is pending.

KHC Construction in near complete with only a few punch list items left. Pay request #5 in the amount of \$71,666 is pending.

Gridor Construction is approximately 60% complete with the waste water treatment plant. Pay request #7 in the amount of \$133,671.44 and change order #3 in the amount of \$4,946 are pending.

Moore Engineering invoices in the amounts of \$19,981.44, \$6,677.81 and \$3,960 are pending.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the five pay requests, one change order, and engineering invoices as underlined above, pending approval from RD.

RECYCLING CARTS – A discussion was held regarding the Renville/Redwood Regional Solid Waste Authority curbside recycling program. Service will begin in January.

TERMINATION – Mike Jacoby expressed frustration regarding rumors he heard regarding the termination of Staci Skoog-Bownik. Councilor Bergsma responded by saying that the city can't control rumors.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve Resolution 2015-31 Establishing 2016 City Charges and Fees, Resolution 2015-34 Establishing 2016 Labor Rates and Equipment Rates, and Resolution 2015-35 Supporting an Increase in LGA.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to transfer \$12,000 from the General Fund to the Airport Fund for the 2006 pick-up.

AIRPORT – The Council agreed that Gary Bipes should be reimbursed for the cost of a garage door remote. An advisory committee meeting will be scheduled in January.

AMBULANCE – MOTION by Doug Best, seconded by Ralph Bergsma and carried to add Mike and Jean Hennen to the ambulance roster.

EDA – Penny Macik reported there are two or three new tenants at Prairie View. The board is looking at a different remodeling plan at PV. Welcome Home is in the hiring process for a manager and RN at PV.

POLICE – The cameras are installed in the squad vehicles. Officer Koford attended a glock training.

PUBLIC WORKS – MOTION by Doug Best, seconded by Ralph Bergsma and carried to increase the wage for part-time snow removal help to \$15.00 per hour. Schueller reported that it was a busy month hauling bio solids and the sanitary sewer service for The Other Place and city shop was repaired. Schueller reported a positive test for coliform bacteria in the water supply and the loss of water pressure in the water system. The Mayor has asked that Moore Engineering investigate both incidents. Discussions took place after which it was determined that more information would be gathered.

LIBRARY – Allison Girres, Renville County Librarian, introduced herself to the council and explained some changes being made following Jill Schwiderski's retirement.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to not waive the monetary limits on tort liability established by MN Statutes 466.04.

MOTION by Ralph Bergsma, seconded by Doug Best and carried to adopt Resolution 2015-36 Transferring the Local Board of Review duties to the Renville County Board for the years 2016, 2017 and 2018.

COMMUNITY CENTER – The council again discussed the use of the community center by non-profit groups for fund raising events. It was agreed that the city should hold a \$200 damage deposit but not charge a rental fee for these types of events. It was again noted that the city would accept a donation from a non-profit group to use the facility for a fund raising event.

DEPUTY CLERK – Marty Lawson asked if the Deputy Clerk position would be advertised. Councilor Best explained that the temporary position has been filled and will not be advertised. Best stated that the city will advertise the Permanent Deputy Clerk position when the hiring process begins.

MOTION by Doug Best and seconded by Ralph Bergsma to adjourn the meeting at 8:39 p.m.



Kathy L. Blackwell, City Clerk