

City Council Meeting
Monday, August 12, 2019
7:00 p.m.
Hector Community Center

Minutes

The meeting was called to order at 7:00 p.m. by Mayor Weikle, followed by the Pledge of Allegiance.

Members present: Mayor Weikle, CM Heerdt, CM Kandt

Members absent: CM Hollan, CM Best

Also present: Administrator Aukrust, Police Chief Pierce, Jeremy Boots of Moore Engineering and Brad Falteysek of AEM.

Agenda additions and changes

- Add C, 4. Approve Partial Payment request for project #17924A
- Add C, 5. Approve authorization for Admin. Aukrust to act on behalf of the city to approve and accept a bid up to \$160,000 for the 2019 Sealcoat project

On a motion by CM Heerdt, seconded by CM Kandt and unanimously carried, the agenda approved with additions.

MSC to approve additions.

Consent Agenda

- Approve proposed council minutes from July 8, 2019, City Council Workshop
- Approve proposed council minutes from July 8, 2019, City Council Meeting
- Approve payables and additions
- Approve AEM contract proposal for 2020
- Set for Truth and Taxation Hearing of December 9, 2019, at 6:00 p.m.

On a motion by CM Kandt, seconded by CM Heerdt and unanimously carried, approving the consent agenda.

Residents addressing the council

- Marlys Hagstrom asked if the city has looked into grants for removal of blighted homes. She reported she read in the paper Sandy Housman of Buffalo Lake has applied for some.

1. Administrator Aukrust explained to Hagstrom that to date that the city is not in possession of any forfeiture properties
 2. Additionally, the Mayor and the Administrator have attended several meetings with the Renville County EDA, and surrounding communities, in developing a county-wide grant program in Renville County to clean up blight properties
 3. The city will apply for grant funds when the city has eligible homes in its possession
- Marty Lawson brought in samples of yellow tap water
 1. Administrator Aukrust explained that the city is working on flushing hydrants across the entire city and that a notice was put in the News Mirror two weeks prior to notify residents that they would be experiencing yellow water over the next few weeks as sediment is being flushed out
 2. Ken Rodmyre stated that the city would specifically address her end of town tomorrow
 3. Administrator Aukrust stated that this was the first time she learned that Ms. Lawson was having an issue with yellow water
 4. Administrator Aukrust then explained why it is so important that residents contact City Hall directly with issues, and not wait to bring up concerns at a monthly council meeting, so problems can be addressed immediately
 - Marty Lawson also asked if council minutes will be put in the paper. Minutes are available on the city website — the newspaper charges to put city business in the paper. The new locked document display case will be hung on the History Center building outside the post office door. Minutes may also be obtained by requesting a printed copy from the city office. City officials will work on the newspaper submission process

Brad Falteysek of AEM presented the 2nd Quarter financial report.

- General fund running at the approximate same levels as the same quarter of 2016 and 2017, and up from 2018
- Expenditures are running within budget
- Budget workshop will take place next month before the council meeting

Jeremy Boots of Moore Engineering

- Provided update on Project No. 1792A - overall cost came in under original bid
- Presented Change Order #1 on Cedar Ave E and Sampson's Circle
- Presented update on 2019 Seal Coat and Sealing Improvements

- 1.) Out for bids Requested action by the council to authorize Admin. Aukrust to approve and accept bids up to \$160,000.
- 2.) Work to be completed early September

On a motion by CM Heerdt, seconded by CM Kandt and unanimously carried, to approve Change Order #1 for project #17924A at Sampson Circle and Cedar Ave. E., at the expense of \$3,213.00. This Change Order increases the project original cost of \$206,731.94 to a total of \$209,944.94.

On a motion by CM Kandt, seconded by CM Heerdt and unanimously carried, to approve the Request for Partial Payment #1 for \$195,451.95 for Project #17924A at Sampson Circle and Cedar Ave. E.

On a motion by CM Kandt, seconded by CM Heerdt and unanimously carried, to approve authorization to Admin. Aukrust to act on behalf of the city to approve and accept a bid up to \$160,000.00 on the 2019 Sealcoat Project #20854

Second Reading took place for **Ordinance 2019-241** - An Ordinance Amending Chapter 92 of the Hector City Code Regarding Health and Safety; Nuisances Section § 92.23 Owners Responsible For Trimming, Removal and The Like.

On a motion by CM Heerdt, seconded by CM Kandt and unanimously carried, Adopting Ordinance 2019-241.

*Ordinance 2019-241 was published in the News Mirror on August 14, 2019 and becomes effective 30 days after that date.

Vehicle and Trailer Ordinance Amendment discussion is tabled.

Monthly Reports

- Administration: working on the budget
- Airport: Fly-in breakfast scheduled for September 15, 2019
- EDA: did not meet in July
- Police: Chief Zach Pierce updated council on possible SRO position. Still working with the school and intends to have additional information for the September council meeting
- Fire: We have three recruits for the Fire Department:
 1. Gregory Haun
 2. Trevor Ahlbrecht
 3. Caleb Swanson

On a motion by CM Kandt, seconded by CM Heerdt and unanimously carried, to approve these three recruits for fire department members.

- Ambulance: Ken Rodmyre
 1. Ambulance YTD calls at approximately 100
 2. Revenue reimbursement is good
 3. We may have one more candidate interested in beginning training on January 3rd, 2020

- Public Utilities: Ken Rodmyre
 1. New street signs have arrived. The project will be more intense than anticipated due to utility locates that need to be done at every location for every sign
 2. Water/Sewer - new shingles have been installed on the well house
 3. The city is researching cost of upgrades of electronics and technology in facilities

Mayor Weikle expressed compliments and appreciation to the city staff for all the work done during Hector Corn Chaff Days

Kirgiss tiling project completed, but an invoice of charges has not been provided to the Council.

On a motion by CM Heerdt, seconded by CM Kandt and unanimously carried, the meeting adjourned at 7:42 p.m.

Respectfully submitted,



Andrea Aukrust, City Administrator