

**HECTOR CITY COUNCIL MEETING**  
**Monday, June 14, 2021**  
**6:00 p.m.**  
**MINUTES**

The meeting called to order at 6:00 p.m. by Mayor Squibb, followed by a Roll Call to determine a quorum.

Members present: CM Ebbers, CM Heerd, CM Krueger, and Mayor Squibb

Members absent: CM Best

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief Pierce, Airport Manager/PUW Schellenberg, PUW Deal, Fire Chief Kramer, and City Attorney Griffin Leitch

1. Approval of the agenda and additions:

Add: Move item 10. Unfinished business to 5.5

A motion by CM Heerd, seconded by CM Krueger, and unanimously carried to approve the agenda with additions.

2. Consent Agenda

1. Approve proposed Minutes from May 10, 2021, City Council Meeting
2. Approve proposed Minutes from May 27, 2021, Special City Council Meeting
3. Approval of Payables & Payroll
4. Personnel Committee recommendation: Accepting the full-time resignation and moving to part-time employment—Jordan Larsen

A motion by CM Heerd, seconded by CM Ebbers, and unanimously carried to approve the consent agenda.

3. Public Hearings: None

4. Petitions, requests, and communications:

1. Justin McGraw: CDS—

- a) 2020 Audit Review: “Hats off to Andrea, Jen, and Brad for their great work following governmental auditing guidelines! The Audit was smooth and went very well—there are no issues to report with the city’s finances. Hummingbird Court was paid off, and the city collected the outstanding debt of \$250,000 from the beef plant. Cash balances are looking very good.”

A motion by CM Ebbers, seconded by CM Krueger, and unanimously carried to accept the Audit Report for 2020.

**5. Ordinances and Resolutions:**

**AMEND RESOLUTION 2021-13 A RESOLUTION ACCEPTING  
DONATIONS AND DESIGNATING THEIR USE—POOL FUND**

A motion by CM Heerdt, seconded by CM Krueger and unanimously carried to Amend Resolution 2021-13.

**AMEND RESOLUTION 2021-14 A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE—POOL FUND**

A motion by CM Heerdt, seconded by CM Krueger and unanimously carried to Amend Resolution 2021-14.

**RESOLUTION 2021-16 A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE—AMBULANCE FUND: HAGSTROM DONATION**

A motion by CM Ebbers, seconded by CM Heerdt and unanimously carried to approve Resolution 2021-16.

**RESOLUTION 2021-17 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR FEDERAL AIRPORT EXPENSES REIMBURSEMENT**

A motion by CM Ebbers, seconded by CM Krueger and unanimously carried to approve Resolution 2021-17.

**RESOLUTION 2021-18 A RESOLUTION TO CLOSE THE FOLLOWING STREETS FOR THE ANNUAL CITY CELEBRATION HECTOR CORN CHAFF DAYS**

A motion by CM Ebbers, seconded by CM Heerdt and unanimously carried to approve Resolution 2021-18.

**RESOLUTION 2021-19 A RESOLUTION TO CLOSE TRUNK HIGHWAY #4 ON SATURDAY JULY 10, 2021, FROM 11:30 a.m. TO 1:30 p.m. FOR THE HECTOR CORN CHAFF DAYS GRAND PARADE**

A motion by CM Heerdt, seconded by CM Ebbers and unanimously carried to approve Resolution 2021-19.

**RESOLUTION 2021-20 LOCAL UNIT OF GOVERNMENT RESOLUTION TO APPROVE GAMBLING PERMITS FOR THE HECTOR FIRE RELIEF ASSOCIATION**

A motion by CM Krueger, seconded by CM Ebbers and unanimously carried to approve Resolution 2021-20.

**RESOLUTION 2021-21 A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE—PARK FUND—SOFTBALL FENCE: HECTOR FIREMAN’S FUND CHARITABLE GAMBLING ACCOUNT DONATION**

A motion by CM Heerdt, seconded by CM Krueger and unanimously carried to approve Resolution 2021-21.

6. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

a) The Other Place—Corn Chaff Days Permits

1.) 2021-01: Off-Premise Consumption Permit—Hector Fire Hall

2.) 2021-02: Off-Premise Consumption Permit—Hector City Softball Park

3.) 2021-03: Public Dance Permit—Hector Fire Hall

A motion by CM Krueger, seconded by CM Ebbers and unanimously carried to approve all Corn Chaff Days permits for “The Other Place.”

- b) Mosquito spraying for Corn Chaff Days—Fire Hall, Downtown Park, and softball field:

A motion by CM Heerdt, seconded by CM Ebbers and unanimously carried to approve hiring a company to do mosquito spraying before Corn Chaff Days.

- c) Pool information: City Attorney Leitch-Some Councilmembers were approached by a civic group stating that they may be interested in purchasing the pool. If the city sells the pool, the city will have to get the pool appraised. State Statute states that all city property must be appraised and sold at a fair market value—Mayor Squibb’s recommendation is to get the pool appraised once the city receives a letter of intent from an organization.
- d) City Attorney Griffin Leitch: Beef plant mediation scheduled for June 29, 2021, regarding the pump needed to operate when receiving the beef plant waste.
- e) Administrator Aukrust asked the Council for authorization to apply for American Rescue Funds when the portal opens.

A motion by CM Ebbers, seconded by CM Heerdt and unanimously carried to authorize the City Administrator to apply for American Rescue Funds on behalf of the city.

## 2. Public Utilities/Ambulance—Mike Morris and Gayle Deal

Public Utility update:

Beef plant update—Mike Morris and Staff: Everything is perfect with water testing at water and sewer plants. The water tower is at maximum capacity, and at this time, there is no need to restrict water usage. The installation of the butterfly and check valves is complete. The Adjuster from the LMCIT inspected the cracks on site the following day with staff. Morris stated that equipment is going up in price; however, the valve quote was honored. Morris is concerned the pump price will go up soon. Mayor Squibb recommends ordering a pump for the beef plant before the mediation because it is needed to operate. Quotes were reviewed at the April 2021 meeting. The pump is \$17,434.00 plus \$110.00 per hour for labor.

A motion by CM Ebbers, seconded by CM Krueger and unanimously carried to approve the purchase of the pump needed at the water plant.

Ambulance update: Gayle Deal—There were eight more calls this past month. We have one recruit currently taking EMT classes.

## 3. Police Department—Police Chief Z. Pierce

- a) PD update: The city has received a few applications for the full-time Patrol Officer position. The posting will close at the end of the month. The Personnel Committee will do interviews then.
- b) Administrative Assistant: Chief Pierce and the Personnel Committee recommend that the city hire Abby Krippner.

A motion by CM Ebbers, seconded by CM Krueger and unanimously carried to approve the hiring of Abby Krippner.

- c) Portable Speed Unit: The cost is \$2,525. The city received a grant for half the cost of the radar unit.

A motion by CM Ebbers, seconded by CM Krueger and unanimously carried to approve the purchase of the radar unit for the Hector Police Department.

4. Fire Department—Fire Chief R. Kramer
5. FD update: The painting of the Fire Hall is complete, and the signs are back up.
6. Airport—Airport Manager G. Schellenberg
  - a) AP update: MnDOT-Aero airport inspection is tomorrow.
7. EDA—
  - a) The meeting will be on June 17.
7. Unfinished business:
  - a) Miscellaneous: Residents addressing the Council
    - 1.) Jeff Heerdt—Pool fundraising: There will be an auction fundraiser during Corn Chaff Days.
    - 2.) Karyn Lamb-Requested information about the porta-potty in the cemetery for Memorial weekend. Mayor Squibb read out loud the conversation from the April meeting.
8. Adjournment:

A motion by CM Heerdt, seconded by CM Ebbers, and unanimously carried to adjourn the meeting at 7:19 p.m.