

HECTOR CITY COUNCIL MEETING

Monday, July 13, 2020

6:00 pm.

Remote Meeting

MINUTES

The meeting called to order at 6:04 pm by Mayor Weikle, followed by Roll Call for the determination of a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, CM Kandt, and Mayor Weikle

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief of Police Pierce, Public Utilities/Ambulance Supervisor Rodmyre, Public Utilities Workers Schellenberg and Deal, Fire Chief Kramer, Jeremy Boots of Moore Engineering, Mike Bubany of David Drown and Associates, Brad Falteysek of AEM and Hector residents Steve Squibb and Steve Swanson.

1. Approve the agenda and any agenda additions

1. Add #1 b) Change Order: Bryant Ave
2. Add #8 b) Retroactively approving the opening of the pool July 1, 2020
3. Add #9 b) Buffalo Lake beef plant discussion
4. Remove Resolution 2020-20
5. Add Resolution 2020-21 Private Swimming Pool Ordinance 151.107 (second reading and adoption of the Ordinance)
6. Add #6 b) Airport: USAF museum report

A motion made by CM Heerdt, seconded by CM Kandt and unanimously carried, to approve the agenda with additions.

2. Consent Agenda

1. Approve Proposed Minutes from June 8, 2020, City Council Meeting Minutes
2. Approval of Payables & Payroll
3. Personnel Committee—Kozel retirement resignation

A motion made by CM Kandt, seconded by CM Hollan and unanimously carried, to approve the consent agenda.

3. Public Hearings: N/A

4. Petitions, requests, and communications:

1. Jeremy Boots: Moore Engineering—
 - a) 2019 Street Flooding Repairs and Fire Department Project update
 - b) Change Order: Bryant Ave—Molnau quote \$15,000 for milling road and turning into a gravel road.

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the change order.

2. Mike Bubany: David Drown and Associates—Street Flooding Repairs and Fire Department Bonding information:
 - IF the city bonds for the project the costs would be 2% for ten years/2.25-2.5% for 15 years
 - The city will use the local bank if they want to issue the bond
 - IF the city bonds for the project the Public Hearing will be at the August 10, 2020, City Council meeting

3. Brad Falteysek: AEM—Water/Sewer Rate Study quote and Bonding discussion

A motion made by CM Hollan, seconded by CM Kandt and unanimously carried, to approve the rate study quote from AEM for \$5,500.

4. 2020-17 RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE:

A motion made by CM Heerdt, seconded by CM Kandt and unanimously carried, to approve Resolution 2020-17.

5. 2020-18 RESOLUTION CALLING PUBLIC HEARING ON THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFORE

A motion made by CM Kandt, seconded by CM Hollan and unanimously carried to approve Resolution 2020-18 for a maximum of \$350,000.

6. 2020-19 RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

A motion made by CM Hollan, seconded by CM Heerdt and unanimously carried to approve Resolution 2020-19 for a maximum of \$70,000

7. 2020-20 Removed

8. 2020-21 RESOLUTION TO ADOPT THE CITY OF HECTOR PRIVATE POOL ORDINANCE 151.107 (*first reading June 8, 2020, second reading July 13, 2020, published July 15, 2020*)

A motion made by CM Kandt, seconded by CM Best and unanimously carried, to Adopt the Private Pool Ordinance 151.107

5. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

- a) CARES ACT Funds update:

- The City of Hector is receiving \$81,066
- The city will be audited, and the funds can only be used for specific COVID 19 related items
- Several cities in Renville County are working together to find a non-profit, such as the Southwest Initiative, to administer the grant
- All of the award funds would stay local to the said community
- The majority of the funds will go to cover PPE and operation expenses for the city

- b) COVID-19 Update: County EOC meeting update: weekly public health meeting
 - c) Blight properties update: Working with city attorney with letters and doing abatements
 - d) Pool update: The pool opened on July 1. We are receiving positive feedback from Public Health
 - e) Unpaid utility bills list—Deputy Clerk Jen Beckler: Only one person is still turned off
 - f) Sidewalk replacement Ordinance—City Attorney Griffin Leitch letter: Sporadic enforcement is not an option per Griffin. A CIP option down the line will be needed: Mayor Weikle Tabled the discussion
2. Public Utilities/Ambulance—Supervisor K. Rodmyre
- a) Public utilities update: Water mains are flushed. The staff has been digging out water valves under the tar that had been buried during construction projects and never dug out again. We've been trying to finish painting curbs and getting street signs in, but the main focus has been mowing and ongoing maintenance addressing years of neglect. Perhaps we need to revisit putting bids back out for mowing? Schellenberg and Aukrust have been trying to find a company that can install the new street signs, but it has been a struggle.
 - b) Ambulance update: The ambulance service has been bustling. All the potential new EMTs have completed the class and need to do the national registry
3. Public Utilities—Gina Schellenberg
- a) Lawn mowing update: mowing every day with the cemetery, parks, 27 blight properties, pool, airport, etc.
4. Police Department—Police Chief Z. Pierce
- a) Posting for full-time Patrol/SRO Officer:

A motion by CM Heerdt, seconded by CM Best and unanimously carried to post for a full-time Patrol/SRO Officer.

- b) PD Update: Jordan has drill coming up so looking for the PT patrol
5. Fire Department—Fire Chief R. Kramer: Training last week. Having issues with our pump truck. The contractor milled the parking lot so the FD can still use the lot until they place the concrete.
6. Airport—City Administrator A. Aukrust
- a) 2020 Airport and Runway Project update: Starting the 4th week of August. There will be NO out of pocket expense for the City of Hector. The CARES act funds cover our share, and the states share
 - b) Airport Airplane: The USAF appointed the City Administrator as Custodian of the USAF airplane located at the Hector Airport. The aircraft is on city property, and the city carries insurance on the plane. The City of Hector appreciates Bipes' help with maintenance on the airplane. However, if someone wants to do something to the USAF airplane, it must

be pre-approved by the City Administrator before doing it, including maintenance. This notification did not happen this summer when Bipes did maintenance on the aircraft and per reports after the fact OSHA safety protocols were not followed as no safety harnesses were used.

Councilmembers stated that Gary Bipes must inform the Administrator before doing any maintenance on the plane, and he must follow all OSHA safety protocols in the future.

- c) Fly-In Breakfast: The Hector Fly-in breakfast is one of the biggest around and always brings in well over 1,000 people. Dave Distad, from Renville County Public Health, said he does not think the breakfast is going to be able to take place this year because of the Pandemic. The Lion's club still needed to discuss a plan with him, Distad said.

7. EDA—Working closely with Renville County EDA:

6. Unfinished business:

7. New business:

- a) Business Liability Insurance Ordinance Discussion—CM Best: To protect the citizens of the community any business which conducts business in Hector should have to provide an insurance certificate to the City of Hector each year. Administrator Aukrust to check with the City Attorney.
- b) The Hector pool was officially reopened on July 1, 2020, after Council had voted to close it for the 2020 season due to Covid-19 earlier in the year.

A motion by CM Best, seconded by CM Heerdt to retroactively reopen the Hector Pool on July 1, 2020, unanimously carried.

8. Miscellaneous:

- a) Residents addressing the Council: None
- b) Beef Plant: Triple J Farms nor John Derner has paid no past due payments. If Triple J Farms or a new investment group wants to reopen they have been informed several times that all outstanding invoices must be paid in full, funds will have to be put into an escrow account for five years of access fees, attorney's fees, and engineering fees prior to the city turning on the valve.

9. Adjournment:

Motion by CM Hollan, seconded by CM Heerdt, and unanimously carried, the meeting adjourned at 8:16 pm.

Respectfully submitted,



Andrea Aukrust, Hector City Administrator