

HECTOR CITY COUNCIL MEETING

Monday, June 8, 2020

6:00 pm.

Remote Meeting

Minutes

The meeting called to order at 6:02 pm by Mayor Weikle, followed by Roll Call for the determination of a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, CM Kandt, and Mayor Weikle

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief of Police Pierce, Public Utilities/Ambulance Supervisor Rodmyre, Public Utilities Workers Schellenberg and Deal, Pool Manager Hauer, Jeremy Boots of Moore Engineering, Brenda Parsley of CDS, and Brad Falteysek of AEM.

1. Approve the agenda and any agenda additions
 1. Add #6 a) #2 seal coating project
 2. Add #6 c) Brad Falteysek: AEM First Quarter Report
 3. Add #10 a) Council pay

A motion made by CM Heerdt, seconded by CM Hollan and unanimously carried, to approve the agenda with additions.

2. Consent Agenda
 - Approve Proposed Minutes from May 11, 2020,
 - Approval of Payables & Payroll

A motion made by CM Hollan, seconded by CM Best and unanimously carried, to approve the consent agenda.

3. Petitions, requests, and communications:
 - a) Jeremy Boots: Moore Engineering—
 - 1) 2019 Street Flooding Repairs and Fire Department Project update:
 - Starting June 15 at the earliest
 - 2) Seal Coat Project: Josh Nohner from Moore Engineering reviewed the patchwork plan and determined more damage has occurred since engineered last fall. It is much larger now. Mostly on 2nd St W. Original cost was \$25,153.33, and the new cost is \$41,970.13. Prices are relatively cheap, and it is recommended to spend the extra \$16,860.

A motion made by CM Best, seconded by CM Hollan and unanimously carried to Amend Resolution 2020-13 to reflect the new cost of \$41,970.13 for the seal coat project.

- b) Brenda Parsley: CDS—

1) 2019 Audit Review:

- Went over the audit and had some recommendations for certain funds to have some cash in those funds
- Overall, a very clean audit in 2019
- There are two recommendations from CDS regarding the water sewer funds & COVID.

c) Brad Falteysek: AEM—

1) First Quarter Report:

- Reviewed the first quarter balances of 2020
- Spending is in line as in previous years

4. Ordinances and resolutions:

1. Private Pool Ordinance; first reading of Ordinance 151.107

- Mayor Weikle read the Ordinance, and a summary will be placed in the newspaper after the second reading and the adoption of the Ordinance on July 13, 2020.

2. 2020-16 Assessment Agreement between the City of Hector and Renville County

A motion made by CM Best, seconded by CM Kandt and unanimously carried, to approve the assessment agreement between the City of Hector and Renville County.

5. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

- a) Policy change: CDS recommended the City of Hector to get credit cards vs. debit cards. Credit cards can give more safeguards vs. debit cards.

Motion by Mayor Weikle to approve the change of debit cards to credit cards with a spending limit of \$5,000 for the four employees that have debit cards, seconded by CM Best and unanimously carried.

- b) Blight properties update: 27 letters sent out. We are working with the City Attorney to use the court system to abate the blight on properties of owners who do not comply with our blight ordinances. If the City of Hector cleans up the properties, the costs will be assessed on their property taxes. Enforcement will cost \$10,000+ per property just in legal fees and doesn't include tear down or landfill fees. We will need to add these costs to our 2021 budget.

- c) Code of Conduct Policy: City employees, ambulance, and fire department would all have to abide by the code of conduct policy. Social media postings would be included in this new policy. No one can refuse to sign the policy.

- d) Pool: Governor allowed pools to be at 50% on June 15, 2020. We are in contact with Public Health on guidance to open. Aukrust is working with the City Attorney on a waiver for each swimmer to sign. Horizon Pool is

coming tomorrow (Tuesday, June 9) to look at the broken pipe and send the recommendation back to the company. There are many “How can we manage this?” It will be a work in progress. Repairs need to be done; first, The goal is a July 1 opening, pending repairs.

Motion by CM Hollan for a question to be put on the ballot in November regarding a new pool, seconded by CM Kandt unanimously carried.

- e) Unpaid utility bills list—Deputy Clerk Jen Beckler:
 - Seven residents were turned off on 6/2/20, and out of the seven there are only three that are still turned off
 - Aukrust and Beckler are working on revising the water/sewer shut off procedure policy. We are working with the City Attorney, and then a resolution will need to be passed by the council to implement the changes
- f) Sidewalk replacement Ordinance discussion: The city cannot allow the removal of sidewalks at this time because replacement is in our Ordinance. Heerdt: remove sidewalks, Hollan: unsure, Best: unsure, Kandt: unsure, Weikle: amend because it includes alleys. Discussion Tabled and Aukrust will discuss with the City Attorney.

2. Public Utilities/Ambulance—Supervisor K. Rodmyre

- a) Public utilities/streets repairs update: We’ve done quite of few band-aids on certain roads in town. Bryant Ave—Maybe make it a gravel road. We will check with Jeremey Boots from Moore Engineering on the cost.
- b) WWTP air conditioner quote/review: Kink on the AC line, which is 15 years old. Plumbers did not feel comfortable fixing the lines. Quote for a few ones BCP Plumbing is \$5900, and 2nd Plumbing and Heating by Craig came in at \$6910.

Motion by CM Best motion to accept the bid from BCP Plumbing for \$5,900, seconded by CM Hollan unanimously carried. *(CM Kandt left the meeting and did not vote on the Motion.)*

- c) Ambulance update: YTD 55 runs

3. Public Utilities—Gina Schellenberg

- a) Lawn mowing update:
 - The mower is at Lano’s and has a warranty. Lano is waiting on parts.
 - The city will need to put a new mower in the 2021 budget
 - Blight properties: mowing has taken up quite a bit of time
- b) Street signs: Trying to find time to get the street signs up. Schellenberg and Aukrust are trying to find a company that installs street sign signs

4. Police Department—Police Chief Z. Pierce: Blight as far as “junk” coming from the PD. An issue of feral cats is still an issue. Pierce to look into Ordinance and legal advice about feeding feral cats.
5. Fire Department—Fire Chief R. Kramer
6. Airport—City Administrator A. Aukrust
 - a) 2020 Airport and Runway Project: Project scheduled to be the 3rd week of August. Aukrust is still waiting on a timeline from Bollig Engineering.
7. EDA—Working closely with Renville County EDA
 - a) Renville County Housing Study: The city may be asked for a small contribution. Aukrust has everything turned in for the city.
 - b) Meat Market: Has been sold to Benny’s out of Hutchinson. They will be slaughtering hogs vs. chickens in Hector. Benny’s would like a “blessing” from the Hector City Council before they close on the property. Benny’s will be processing 50 hogs a week as a start and plan to get to about 160 per week. Aukrust has been in contact with our City Attorney, Building Inspector, and Moore Engineering as far as any zoning issues or system capabilities. It is Zoned B2, and there are no issues. Benny’s will close around June 20, 2020, if the purchase is supported by the City Council.

Motion by CM Best instructing Administrator Aukrust to send a letter to Benny’s that the City of Hector welcomes and looks forward to Benny’s coming to Hector, seconded by CM Hollan unanimously carried. *(CM Kandt left the meeting and did not vote on the Motion.)*

Unfinished business:

- a)
6. New business:
 - a) Council Responsibility and Pay:
 - Council pay is based on 12-months of attendance
 - Mayor Weikle stated that the council is elected to represent the citizens of the town, and regularly scheduled meetings are always the second Monday of the month unless it is a recognized holiday, and the meeting is the following day. Council members are expected to attend those meetings, or they should not be paid for that meeting
 - Mayor Weikle proposed pro-rating the yearly pay over the 12 regularly scheduled meetings
 - CM Heerdt asked if there is one time absent that will be granted, and Mayor Weikle stated that she did not think there should be
 - CM Best asked what about the “Special meetings,” and CM Heerdt stated there was a \$30 special meeting at one time. Mayor Weikle stated that this should be based on the regularly scheduled meetings

- Council will address the council payment schedule for 2021 during budget discussions.

Motion by Mayor Weikle to Amend council payments for regularly scheduled meetings, including 2020, and base it on attendance, not a yearly lump sum, seconded by CM Hollan unanimously carried. (*CM Kandt left the meeting and did not vote on the Motion.*)

*Weikle strongly encourages council members to check emails once a week at a minimum.

7. Miscellaneous:

- a) Residents addressing the council

1.

8. Adjournment:

Motion by CM Heerdt, seconded by CM Hollan, and unanimously adjourn the meeting at 8:33 pm.

Respectfully submitted,



Andrea Aukrust
Hector City Administrator