

HECTOR CITY COUNCIL EMERGENCY MEETING

Friday, March 27, 2020

1:00 pm

(Conducted Remotely by Video Conference)

Minutes

Mayor Weikle declared a state of emergency for the City of Hector on March 26, 2020. The Mayor requested that the City Council convene an emergency session via telephone pursuant to Minnesota Statutes, Section 13D.021 at 1:00 pm on March 27, 2020, to discuss the situation and this declaration.

The meeting was called to order at 1:00 pm by Mayor Weikle, followed by Roll Call. All votes must be done by voice vote.

Present: CM Heerdt, CM Hollan, CM Best, and Mayor Weikle

Absent: CM Kandt

Also present: Administrator Aukrust, Deputy Clerk Beckler, Chief Pierce, Ken Rodmyre and Gina Schellenberg

1. Agenda and Agenda additions
 - #6 add: payroll

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the agenda with additions.

2. DISCUSSION / BUSINESS ITEMS

Administrator Aukrust discussed the current Resolutions. The Governor put in place a no shut off of utilities and no late fees and/or penalties for two months. All council members have read the resolutions.

3. Resolution 2020-11 - Confirmation & Continuation of City Declaration of Emergency

A motion made by CM Hollan, seconded by CM Heerdt and unanimously carried, to approve the Confirmation and Continuation of City Declaration of Emergency.

4. Resolution 2020-12 - Temporary Suspension of Utility Late Fees and Disconnects due to Covid19

A motion made by CM Heerdt, seconded by CM Hollan and unanimously carried, to temporarily suspend utility late fees and disconnects due to the Covid-19 pandemic.

5. Updates & Reports:

Administrator Aukrust: Stated that the utility billing shut off-cycle for delinquent accounts needs to change from three months to one. No other communities carry people for what turns into four months, and this is unfair to the people in the community that pay their utility bill on-time. The city needs to make this change in July or August because one-month bills are more manageable to pay off than four months' worth of bills, plus shut off and turn on fees. Bills would still be due on the first of the month. On the second of the month, a letter would be sent out stating the bill is due on the 15th, and if no payment is received, then people would be shut off on the 16th. We will not turn them back on until the balance, disconnect fee & reconnect fees are all paid in full. This new payment structure will still give residents approximately 35 days to pay their bills.

Chief Pierce: The city received a discount and a prorated amount of \$1,700. 08 for Lexipol, this includes online training.

A motion made by CM Best, and seconded by CM Hollan and unanimously carried to approve the purchase of Lexipol for the Hector Police Department.

Glock: New quote on handguns. \$1531.50 for three Glocks.

A motion made by CM Hollan and seconded by CM Best and unanimously carried to approve the purchase of three Glocks for the Hector Police Department.

6. Payroll/Pay Rates

CM Best asked Administrator Aukrust to make recommendations to the personnel committee regarding pay rates.

7. **Adjournment:**

A motion by CM Heerdt, seconded by CM Hollan, unanimously carried, meeting adjourned at 1:32 pm.

Respectfully submitted by:



Andrea Aukrust, Hector City Administrator