

## HECTOR CITY COUNCIL MEETING

Monday, May 11, 2020

6:00 pm

(Remote meeting via Zoom)

### Minutes

The meeting called to order at 6:02 pm by Mayor Weikle, followed by Roll Call, for determination of a quorum.

Members present: CM Heerdt, CM Hollan, CM Best, and Mayor Weikle

Absent: CM Kandt

Also present: City Administrator Aukrust, Deputy Clerk Beckler, Chief Pierce, Public Utilities/Ambulance Supervisor Rodmyre, Public Utilities Worker Schellenberg, Fire Chief Kramer, and Jeremy Boots; of Moore Engineering.

1. Approve the agenda and any agenda additions or changes
  1. Add #6 Administration e) Ordinance Book
  2. Add #6 Airport d) Management
  3. Change 4.02 on the Agenda to March 27, 2020

A motion made by CM Best, seconded by CM Hollan and unanimously carried, to approve the agenda with additions.

2. Consent Agenda
  - Approve proposed Minutes from March 18, 2020
  - Approve Proposed Minutes from March 27, 2020
  - Approve Proposed Minutes from April 13, 2020
  - Approve Proposed Minutes from April 27, 2020
  - Approval of Payables & Additions

A motion made by CM Heerdt, seconded by CM Hollan and unanimously carried, to approve the consent agenda.

3. Petitions, requests, and communications:
  - a) Jeremy Boots: Moore Engineering—2019 Street Flooding Repairs and Fire Department Project Bid tabulation and recommendation.
    - The city received four bids:
      1. Molnau Trucking, LLC Norwood, MN: \$269,288.50
      2. Duininck, Inc. Prinsberg, MN: \$315,826.50
      3. MR Paving & Excavating, Inc. New Ulm, MN: \$337,556.17
      4. Central Specialities, Inc. Alexandria, MN: \$368,000.00

- Molnau Trucking, LLC of Norwood, MN is the lowest responsible bidder
- Boots recommends that the Council accept the Molnau Trucking, LLC bid of \$269,288.50

4. Ordinances and resolutions:

1. 2020-15 Resolution Accepting the Bid for the 2019 Street Flooding Repairs and Fire Department Project

A motion made by CM Best, seconded by CM Heerdt and unanimously carried, to approve the Bid from Molnau Trucking, LLC of Norwood, MN, for \$269,288.50.

5. Reports of officers, boards, and committees:

1. Administration—City Administrator A. Aukrust

a) COVID-19 Update: County EOC meeting update:

- Wednesday & Friday meetings
- These calls have been beneficial to get up to date information from Public Health
- We are now able to ask questions right away rather than wait days/weeks

b) Corn Chaff Days Update::

- Public Health letter sent out on May 1, 2020, NO large crowds or gatherings and NO food licenses will be issued for vendors
- Covid-19 “Peak” is around July 13, 2020, for Minnesota

c) Pool:

- The Governor and MDH are not allowing pools to open
- The pool still needs to be maintained whether it is opened or not
- If not maintained it will ruin pumps, and it will also fill up with mosquitoes and algae
- Mayor Wickle asked if the decision should be made on whether or not to open the pool this year and start with the pool remodels this summer
- Aukrust applied for a grant from the County to go towards the concrete around the pool

Motion by Mayor Weikle for the City of Hector pool to be closed for the 2020 swimming season to do repairs, seconded by CM Heerdt, and unanimously carried.

d) Unpaid utility bills list:

- Past due accounts will be shut off on June 2, 2020
- Accounts need to be paid in full along with the connected/reconnect fees

- Deputy Clerk Beckler has been making weekly phone calls to past due accounts
  - Council gave the go-ahead to work on a new utility payment policy
- e) Ordinance book:
- Cost of a NEW ordinance book would be over \$10,000
  - Updating the ordinance book would be approximately \$3,500 to \$5,000
  - The current ordinance book hasn't been updated since 2004; however, there have been many amendments to the ordinance book
  - A new ordinance book is more than likely needed, and \$10,000 has been budgeted
2. Public Utilities/Ambulance—Supervisor K. Rodmyre
- a) Public utilities/streets repairs update:
- Maintenance projects
  - Street repairs/sinkholes
- b) Ambulance update:
- Electronic ambulance runs are up and running
  - EMT students to graduate soon
3. Police Department—Police Chief Z. Pierce:
- Waiting on PPE that was ordered two months ago
  - We were able to buy a limited amount of surgical masks & hand sanitizer from the company where we purchase tasers
4. Fire Department—Fire Chief R. Kramer:
5. Airport—City Administrator A. Aukrust
- a) CARES Act funds:
- Receiving \$30,000
  - The CARES Act funds will now cover the city's \$10,000 cost-share of the airport runway and apron project; in addition to the \$30,000 in additional M&O funds through the CARES Act
- b) 2020 Airport and Runway Project
- The project will start in August
  - The airport will be closed for 2-3 days
  - The Lion's Fly-In might be impacted due to COVID-19
- c) Grasshopper mower grant and city cost-share update:
- The CARES Act funds will now cover the city's cost share, there will be no out of pocket cost for the city
- d) Airport management:
- Schellenburg has taken over airport duties
  - Cleaned out hanger, mowing, and checking the fuel system
  - Will clean the AD building weekly
  - There are no funds in the budget for an airport manager
  - The airport manager has never been a paid position

- CM Best suggested the city find a pilot as a secondary contact person and post their phone number in the AD building to cover aviation questions

A motion made by CM Best, seconded by CM Hollan and unanimously carried to move the airport manager position and duties to the public utilities maintenance worker position.

EDA—Working closely with Renville County EDA regarding SBA loans:

- Updated information is sent out to business owners as it is received
- Aukrust said the Council needs to fund the EDA in the 2021 Budget, so the EDA has something to offer businesses or potential businesses looking to move to Hector; such as matching grants and low-interest loans
- Weikle said she was asked if a new meat market was coming to town. Aukrust said she spoke personally with the banker/owner of the meat market property, and an existing meat market wants to expand here in Hector

6. Unfinished business:

- a) Community Spirit: Modified Corn Chaff Days events

A motion made by Mayor Weikle, seconded by CM Best and unanimously carried, that the City of Hector will not support any function for Corn Chaff Days in 2020.

7. New business:

- a) None

8. Miscellaneous:

- a) Residents addressing the Council

1. None

9. Adjournment:

A motion by CM Hollan, seconded by Heerdt, unanimously carried, the meeting adjourned at 8:00 pm.

The next meeting will be held at 6:00 pm via Zoom meeting on June 8, 2020.

Respectfully submitted by,



Andrea Aukrust  
Hector City Administrator