

**HECTOR CITY COUNCIL
MONTHLY CITY COUNCIL MEETING
MAY 13, 2013**

CALL TO ORDER – MONTHLY COUNCIL MEETING

A meeting of the Hector City Council was called to order on May 13th at 7:00 p.m. with the pledge of allegiance by Mayor Squibb. Members present: Mayor Steven Squibb, Council Members: Ralph Bergsma, Chuck Gentry, Janet Olson and Greg Radermacher. Staff present: City Administrator Barbara Hoyhtya, Police Chief Pat Callahan and City Engineer Hugh Veit with Moore Engineering. Others present: Gary Bipes, D. Chadwick, Riley Haas, Marty Lawson, Brian Meyer, Zach Peterson, Jerome Schueller, and Zachary Yates.

Welcome to everyone by Mayor Squibb.

APPROVAL OF AGENDA

Council Member Radermacher motioned to approve the agenda with the following additions: 6.A.2 Ethanol Plant 3. Pump Transfer Station Key 4. Value Issue 9: A. 3. Hanger 9.D. 2. Plow Truck repair bids with a second by Council Member Gentry. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor; none voted against. Motion carried.

Motion by Council Member Olson to approve the consent agenda, with a second by Council Member Radermacher. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

CITIZENS ADDRESSING THE COUNCIL

Hugh Veit with Moore Engineering was present to discuss the final pay request by KHC. He is not recommending at this time. KHC has a change order #2 for extra electrical work in the amount of \$566.73 to be paid by the Beef Plant. Motion by Council Member Bergsma, second by Council Member Olson to approve change order #2. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

MPCA contacted the city today to see if the city would allow wastewater from their storm sewer ponds to be temporarily piped to Hector from the Ethanol Plant. MPCA would be in charge. Hugh Veit will evaluate what will be coming over and the charge the City of Hector should charge. Minnesota Energy will be paying all the costs. Motion by council Member Bergsma to further investigate the process and costs, with a second by Council Member Olson. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Schueller is having issues with the control of the transfer station key. Control of the building is the cities. Hoyhtya will look into a counter to be placed on the door with a sign in sheet or a key pad with a sign in sheet.

A valve was installed by Buffalo Lake without the City of Hector's knowledge on the pipe line. The city of Hector has control of the pipeline. Anything done with the pipeline needs to be discussed with the City of Hector first. Buffalo Lake could bypass the line and pass domestic

waster into the pipeline. At this time the city will not put a lock on the value Buffalo Lake needs to notify the City of Hector before doing anything like this again.

Gary Bipes asked about the hanger removal and replacement. Hoyhtya explained the timeline.

ORDINANCES & RESOLUTIONS & PROCLAMATIONS

The council reviewed the §92.04 - §92-06 Burning Ordinance. This was the first reading. The second and final reading will be at the June meeting. The ordinance will be published in the newsletter.

CITY OF HECTOR -- BURNING POLICY

§ 92.06 OPEN BURNING PERMITTED.

(A) Except as authorized by this section, open burning of any materials is prohibited. This prohibition does not apply to burning conducted by governmental authorities who have secured permission from the Fire Chief or to outdoor cooking using only propane or charcoal.

(B) Outdoor recreational or cooking fires may be permitted subject to the following requirements:

(1) All fires must be in approved outdoor fireplaces or a pit which is at least one foot below grade. A pit must be located at least 15 feet from buildings, fences, property lines or flammable materials. Pits may be no more than three feet in diameter and the outside edge shall be ringed with brick or rock. Commercially manufactured steel and outdoor fire pits may be used provided they are not more than three feet in diameter.

(2) Only wood that is less than two feet in length may be burned while being totally contained in an approved outdoor fireplace or pit. No leaves, trash, treated or painted wood, or any other materials may be burned. All burning must be contained in the pit at all times.

(3) Fires must be managed and maintained so that fires do not exceed three feet above the pit, and persons are able to stand within four feet of the fire.

(4) The fire shall be attended by an adult at all times and must be extinguished when unattended. An adequate source of water must be available at the pit for extinguishing the fire.

(5) The Police Department is authorized to require recreational fires be immediately extinguished if it is determined by the departments staff that the fire constitutes a dangerous condition, or if the fire is burning without being permitted, or in violation of the permits conditions. Failure to comply with any provisions of this section, with the conditions of the permit or with an order of the Police Department or its agents is a violation of this section.

(6) If the Hector Fire Department is in fact called to the fire you will be billed for the fire call in its entirety.

(Ord. 212, passed 6-12-00, Ord. 92.04, 05 &06 revised 05-13-13)

Mayor Squibb read two Proclamations.

City of Hector Proclamation

Whereas, Police Officers Memorial Day and Police Week is May 12-17,

2013, and

Whereas, the City of Hector is committed to ensuring the safety and security of all those living and visiting in and around the City of Hector. Police Protection is a serious public safety concern both locally and nationally; and

Whereas, everyday, public safety officers work tirelessly to protect our citizens, enforce our laws, and keep our neighborhoods safe. They report for duty knowing full well the dangers they face and the sacrifices they may be called upon to make. This week, we pay tribute to the thousands of men and women who serve us with extraordinary bravery and who we remember the heroes who have laid down their lives in pursuit of a safer, more just society.

Whereas, we can never fully repay them for their service, we must work to ensure our law enforcement officers are equipped with the tools and technology they need to do their jobs safely and effectively.

Whereas, we owe a profound debt to all those who have worn the badge, and to the families whose care enables them to serve with courage and pride. When the unthinkable happens and officers give their lives or are seriously injured in the line of duty, we have an obligation to give their loved ones the support they deserve. During Peace Officers Memorial Day and Police Week, we recall the selflessness of our law enforcement officers and their families, and we honor all those who devote their lives to forging a stronger, safer America.

Let us reflect on their invaluable contributions as we enjoy the peace they bring to our community, and let us vow that their service will never be taken for granted.

Now therefore, the City Council of Hector, do hereby proclaim May 12-17, 2013 as PEACE OFFICERS MEMORIAL WEEK AND POLICE WEEK in Hector, Minnesota.

In witness whereof, I have set my
Hand and cause the seal to be
Affixed

Mayor,

Steven R. Squibb

Date: May 13, 2013

Office of the Mayor City of Hector EMS Week Proclamation

To designate the Week of May 19, 2013, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Steven Squibb, Mayor of the City of Hector, Minnesota in recognition of this event do hereby proclaim the week of May 19-25, 2013, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, EMS: Everyday Heroes, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

IN witness whereof, I have set my
Hand and cause the seal to be
Affixed

Mayor, _____
Steven R. Squibb

May 13, 2013

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

Airport – Motion to enter into a contract with Ed Newberg for the Snow Removal and Mowing at the Hector Municipal Airport at \$18.00 per hour for the 2013-2014 season by Council member Gentry, second by Council Member Olson. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Motion to enter into a contract with DGR Engineering with Brian Meyer as the Hector Municipal Airport Engineer by Council Member Bergsma, second by Council Member Gentry. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Motion to allow Brad Wulkan to remove the old hanger for \$1.00 by Council Member Olson, second by Council Member Radermacher. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

EDA – Reviewed the minutes of the last meeting.

Police – Motion to approve adding Zachary Pierce and Jared Danielson to the Part time Roster pending background checks, psychological test and physicals by Council member Olson, second by Council Member Bergsma. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

The Chief talked about the ordinance requiring numbering of houses and businesses. It is important for emergency crews such as fire, police and ambulance to be able to identify where they are being called to. At the present time there is no fine for violation.

The council reviewed the callout/on call response information. They would like more detail for the next meeting. A breakdown of price of gas.

The officers are reviewing the blighted properties.

The forfeiture 2004 Excursion will be sold on MinnBid

Public Works – The new pickup was discussed. Get a price for a super cab. Is there a need for a utility box?

The plow truck estimates were discussed. Ask why the alignment was not on the insurance estimate.

Motion by Council Member Gentry to approve the estimate for right front springs, front and rear set up and labor for \$1,311.13 and engine mounts for \$926.00 with a second by Council Member Bergsma. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Swimming Pool - Motion to add John Polfiet to the Swimming Pool Committee by Council member Olson, second by Council Member Bergsma. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Motion to approve the pass prices and wages for 2013 season by Council Member Olson, second by Council Member Bergsma. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Administration – The city will received a grant from Center Point Energy for \$2,500. They will be at the June meeting to present a check. The city must match the grant. Motion by council Member Gentry to use the majority of the money for the Police Department radio and the rest to the ambulance department for the Lucas 2 Compression System, seconded by Council Member Olson. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Kasey Fransen had a water leak that created extreme damage to her home. Motion to waive \$94.63 in late fees not paid by her insurance company on time by Council Member Bergsma, second by Council Member Radermacher. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

Mileage for going out of town. The airport car Lumina is not reliable to go any distance. Hoyhtya will work on a mileage policy and discussed during budget talks.

Fire Department – Motion to allow the fire department to sell the 1983 Fire truck pumper by Council Member Olson, second by Council Member Gentry. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.

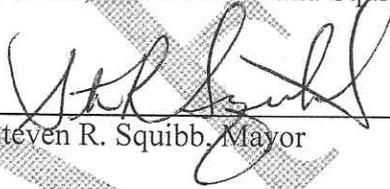
Council – Ralph Bergsma explained the Renville County 10 meeting. All the cities in the county got together. They had a presentation by Anne Tepfer on RAPAD – Renville Alliance for Prevention of Alcohol & Drugs. They also were presented a proclamation on the Renville County Beyond the Yellow Ribbon. They were given a handout on the various actions taken by the House, Senate and Governor this year. They will be meeting 5-6 times a year.

Mayor Squibb attended the Mayors conference.

The Renville County EMS departments will be meeting on the 30th.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m. with a motion by Council Member Olson, second by Council Member Bergsma. Bergsma, Gentry, Olson, Radermacher and Squibb voted in favor, none voted against. Motion carried.



Steven R. Squibb, Mayor

Barbara M. Hoyhtya, City Administrator
CityCouncil2013Minutes5-13-13