

Hector City Council Meeting
Monday, September 9, 2019
7:00 p.m.
Hector Community Center

MINUTES

Meeting called to order at 7:00 p.m. by Mayor Weikle, followed by the Pledge of Allegiance

Members present: CM Heerdt, CM Best, CM Hollan, Mayor Weikle

Members absent: CM Kandt

Others present: Admin. Aukrust, Police Chief Zach Pierce, Brad Falteysek of AEM, Jeremy Boots of Moore Engineering

Consent Agenda:

1. 5.01 Approval of proposed minutes of City Council Workshop of August 12, 2019 – Due to lack of quorum, there are no official minutes to approve
2. 5.02 Approval of proposed minutes of City Council meeting of August 12, 2019
3. 5.03 Approval of proposed minutes of Emergency City Council meeting of August 14, 2019
4. 5.04 Approval of Payables and Additions

Motion by CM Best, seconded by CM Hollan and unanimously carried, consent agenda is approved.

Agenda:

1. Ordinances and Resolutions:
 - a. Removing 7a. Resolution approving advertisement for special assessment public hearing;
 - b. Removing 7b. Resolution authorizing the conveyance of state forfeiture properties;
 - c. Changing 7c. to Resolution 2019-19 Adopting the Preliminary 2019 Tax Levy, Collectible in 2020;
 - d. Adding Resolution 2019-20 Accepting the 2019-2020 Snow Hauling Bids for the City of Hector and Buffalo Lake
 - e. Adding Resolution 2019-21 Accepting the 2019-2020 Snow Removal proposals for the Hector Municipal Airport
2. Miscellaneous Business
 - a. Address time change for city workshop and council meetings for the remainder of 2019

Motion by CM Heerdt, seconded by CM Best and unanimously carried, Agenda is approved with changes.

Addressing the Council:

1. No residents are addressing the council.
2. Jeremy Boots of Moore Engineering presented an update on the seal coat project.
 - a. Cracks have been sealed.
 - b. Patches completed.

- c. The seal coat crew expected tomorrow to complete half the streets and will return to finish the remaining streets.
3. Brad Falteysek of AEM presented the preliminary tax levy information. Once adopted, we have until December 31st to make decrease adjustments only.
 - a. It is currently showing a 7.5% increase in tax levy (approximately just over \$55,000 from last year).
 - b. Local Government Aid (LGA) revenue from the state of MN increased \$17,000 from 2019.
 - c. There was an addition of employee benefits, not currently offered, at \$9,000/year if accepted by all employees.
 - d. Salary increases are in the budget, but the Personnel Committee will make salary determinations.
 - e. The current budgeted transfer to Capital Fund is \$160,000.
 - f. Additional transfer of \$60,000 to our Debt Service costs.
 - g. There is an increase of just over 5% in the tax capacity (properties affecting this increase include Dollar General property, solar farm property, and Prairie View).
 - h. Homeowners will see a 2.2% increase in the city portion of their property tax statement. Example: The average homestead property with a city market value of \$64,000 (which has an estimated taxable market value of \$32,000) paid \$512 in taxes in 2019 and will pay an estimated increase to \$523 in 2020.

Ordinances & Resolutions

1. Resolution 2019-19 - ADOPTING THE PRELIMINARY 2019 TAX LEVY, COLLECTIBLE IN 2020, FOR THE CITY OF HECTOR, MINNESOTA; AND ORDERING THE LEVY TO BE CERTIFIED WITH THE RENVILLE COUNTY AUDITOR

Motion by CM Heerdt, seconded by CM Hollan and unanimously carried, Resolution 2019-19 is approved.

Snow Hauling Bid opening:

1. Hughes and Hughes Excavating LLC of Hector, Guy Hughes
2. K & S Millwrights of Buffalo Lake, Brad Krumrey

Resolution 2019-20 - ACCEPTING THE 2019-2020 SNOW HAULING BIDS FOR THE CITIES OF HECTOR AND BUFFALO LAKE

TWO (2) BIDS WERE RECEIVED: 1.) HUGHES AND HUGHES EXCAVATING LLC AT A RATE OF \$125/HOUR; MINIMUM OF 2 HOURS PER CITY EVENT WILL BE CHARGED; 2.) K & S MILLWRIGHTS AT A RATE OF \$125/HOUR; MINIMUM OF 2 HOURS PER CITY EVENT WILL BE CHARGED.

Motion by CM Hollan, seconded by CM Heerdt and unanimously carried with CM Best abstaining, Resolution 2019-20 is approved.

Snow Removal at Hector Municipal Airport Bid opening

1. Best Contracting LLC of Hector, MN; Owner Dawson Best
Resolution 2019-21 – ACCEPTING THE 2019-2020 SNOW REMOVAL BID FOR THE HECTOR MUNICIPAL AIRPORT.

ONE (1) BID WAS RECEIVED: BEST CONTRACTING LLC OF HECTOR AT A RATE OF \$24/HOUR FOR OPERATING THE AIRPORT'S NEW HOLLAND TRACTOR AND GENERAL SNOW REMOVAL FOR THE 2019-2020 SNOW REMOVAL SEASON AND AGREE TO THE TERMS ACCORDING TO THE CONTRACT AS DESCRIBED BY THE CITY OF HECTOR.

(Nic Heiderscheidt elected not to do snow removal at the airport this winter. The city/airport provides snow removal equipment.)

Motion by CM Heerdt, seconded by CM Hollan and unanimously carried with CM Best abstaining, Resolution 2019-21 is approved.

Reports of Officers, Boards & Committees

Administration

1. MN Dept. of Health Notice for 2020 is providing notice of an increase in the "Drinking water service connection fee" from \$6.36/year for each connection to \$9.72/year for each connection, which will be passed on to each resident.
2. State Forfeiture Properties list – the list was received from the county. There are four properties on the list in the city of Hector. The city has the first opportunity to take possession of them, or they can stay in possession of the State, and then the County, the Steward of the property would be responsible for any demolition and the costs associated with that, including mowing, if not sold by Sheriff's Auction or deemed inhabitable.

Motion by CM Best, seconded by CM Heerdt and unanimously carried, that the four city properties on the forfeiture list go back to county possession.

Airport

1. Lion's Fly-in Breakfast will be this Sunday, September 15th. The event was featured on WCCO-TV recently.

EDA

1. Andrea will be joining the Renville County EDA members next week touring various towns, reviewing available properties in each town for growth opportunities.

Emergency Services

1. PC Pierce will be attending the BLHS Board Meeting next week to promote the school resource officer program and review the Memorandum of Understanding Agreement. Looking for a positive vote to move forward with the proposal.
2. PC Pierce is getting bids for the moldy carpet and stained ceiling tile replacement in the police station.
3. PC Pierce is getting a bid for Lexipol – a state policy management group. CM Best reported this is an agency about 95% of law enforcement agencies use for their policies and procedures management.

Motion by CM Best, seconded by CM Hollan and unanimously carried, the city of Hector continues to support the proposed SRO position for the school.

Public Utilities

Andrea reported for Ken Rodmyre, who was at an ambulance meeting.

Curb painting is continuing. The goal for completion by the end of the week; Seal coat work as weather allows; Street repairs will still take place when the FEMA process is complete; Mowing continues; Park restrooms will be winterized in October. No major vandalism reports; Hydrant flushing continues;

Waiting on prices for technology updates; Continual waiting on repair from a lightning strike in April; As of 9/6/2019, ambulance runs total 112. *(Corrected: Should be 122)*

Miscellaneous Business

WORKSHOP AND COUNCIL MEETINGS SCHEDULE FOR THE REMAINDER OF 2019:

1. Tuesday, October 15, 2019: Workshop at 5:00 p.m., followed by Council Meeting at 6:00 p.m.
2. Tuesday, November 12, 2019: Workshop at 5:00 p.m., followed by Council Meeting at 6:00 p.m.
3. Monday, December 9, 2019: Workshop at 5:00 p.m., Truth & Taxation Hearing 6:00 p.m. immediately followed by City Council Meeting.

Motion by CM Heerdt, seconded by CM Hollan and unanimously carried, workshop and council meeting schedule approved, as presented.

Action Item: Andrea/Ken to follow-up with MnDOT regarding the request for bypass lane and turning lane by Dollar General.

Motion by CM Best, seconded by CM Hollan and unanimously carried, the meeting adjourned at 7:38 p.m.

Respectfully submitted by:



Andrea Aukrust
Hector City Administrator