

**MINUTES  
CITY OF HECTOR  
REGULAR MEETING – 7:00 P.M.**

**JUNE 12, 2017**

COUNCIL PRESENT – Mayor Steven Squibb, Ralph Bergsma and Jeff Heerdt.

ABSENT – Doug Best and Penny Kandt.

STAFF PRESENT – Mike Kenney, Kathy Blackwell, Jerome Schueller, and Clifton Allen.

ALSO PRESENT – Mike Jacoby, Andy Wegscheid, Dave Nelson, Marty Lawson, Ed Newberg, Connie Newberg, Marlys Hagstrom, Penny Macik, Dane Macik, Richard Scheel, Dave Brateng, Mark Schwiderski, Beate Reuber, Janis Weikle, Nic Heiderscheidt, Sam Heiderscheidt, and Alex Portner.

AGENDA – MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to approve the agenda with the following additions: sale of 211 Bryant Ave N, approve the conditional use permit and variance for Darryl Ilgen, Resolution 2017-10, and Andy Wegscheid on behalf of the fire department. MOTION by Jeff Heerdt, seconded by Ralph Bergsma and carried to approve the consent agenda.

PROJECT – Clifton Allen provided a summary of items needing action by the council that include: Pay Request #14 from Quam for \$140,890.05, Change Order #15 from Quam that is a credit of \$29,027.71, Change Order #16 from Quam for \$12,658.18 that is not eligible for RD funding, Change Order #17 from Quam for \$18,669.65 and Final Pay Request #8 from Hjerpe for \$1,000. Allen stated that with the project wrapping up, yard restoration will be worked on soon. Quam will be distributing a notice regarding the yard restoration process. Allen asked for patience and understanding from the affected property owners. Quam, General Construction, Moore and city staff will be working on punch list items.

MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to approve the Pay Requests and Change Orders as underlined above.

2016 AUDIT – Darrin Ogdahl presented the 2016 audit report. There were no questions from the council on the report.

AEM – Brad Falteysek submitted a written memo on the First Quarter 2017 report.

MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to approve Resolution 2017-11 approving the gambling permit for the Hector Fire Department bingo event, per a request from Andy Wegscheid.

AIRPORT – Councilor Bergsma stated that Pay Request #2 in the amount of \$93,906.79 from L2 Contracting for the fueling project has been approved by the engineer and airport committee. MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to approve payment of the pay request. Bergsma noted that the committee has set the price of fuel at 20% over the cost. The weather station is up and running. MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to have the Mayor execute documents authorizing Sky Apply to operate their business at the Hector airport.

MAINTENANCE – The Council had no questions on the reports from Mike Kenney and Jerome Schueller. The Council discussed the bids to repair the community center/library roof. Mike Kenney explained the difference in the bids and recommended accepting the bid from Laraway. Laraway's bid is higher, however Kenney felt they were doing a more thorough job. MOTION by Ralph Bergsma, seconded by Jeff Heerdt and carried to accept the bid from Laraway at \$49,620. A second bid was received from Forcier at \$38,369.

SIDEWALK REPAIR – The Council again discussed repairs to the sidewalk near Interstate Telcom. Councilor Heerdt recalls there being a policy that the city will pay a percentage of the cost to repair boulevard sidewalk. Clerk Blackwell stated that she has searched, but is unable to locate a policy or ordinance that established cost shares for boulevard sidewalk repairs. Heerdt will search for a copy of the policy. It was noted that an inquiry has also been received from Hughes Hantge regarding sidewalk repairs and cost sharing. The Council tabled a decision on both sidewalk repairs.

LIBRARY COPIER – Bennett Office provided a quote for a new copier at the library. The existing copier is very old. A lease on a new machine would be \$45 more per month. Mayor Squibb will inquire with Pioneerland about contributing to the cost of a new copier.

MOTION by Jeff Heerdt, seconded by Ralph Bergsma and carried to approve the Dance Permit, Liquor License in the Park and Off Premises License for The Other Place during Corn Chaff Days.

CITY HALL BUILDING – The Council reviewed an estimate from Country Wide Lumber to replace the windows and doors at City Hall for \$8,369. The Mayor noted that front brick exterior of the building may need repairs in upcoming years also. The Council asked if Country Wide could split the project into two phases and provide revised estimates.

MOTION by Jeff Heerdt, seconded by Ralph Bergsma and carried to approve that City Hall be closed on July 3, 2017.

TRASH – The Mayor noted that Steve Clobes has announced he plans to retire in 2017. The existing contract with Clobes expires in December of 2017. Proposals from other sanitation companies will be reviewed at the July meeting.

211 BRYANT AVE N – The Council agreed to offer the vacant lot at 211 Bryant Ave N for sale by sealed bids. It was suggested that the same be done for the vacant lot at 530 Douglas Ave E. Blackwell will draft advertisements for the sales.

MOTION by Jeff Heerdt, seconded by Ralph Bergsma and carried to approve the Planning Commission's recommendation to approve the conditional use permit and variance for Darryl Ilgen's proposed shed at 922 Birch Ave W.

MOTION by Ralph Bergsma and seconded by Jeff Heerdt to adjourn the meeting at 8:15pm.

  
Kathy L. Blackwell, City Clerk