

**MINUTES
CITY OF HECTOR
SPECIAL MEETING – 7:00 P.M.**

JANUARY 4, 2018

COUNCIL PRESENT: Mayor Steven Squibb, Ralph Bergsma, Doug Best, Jeff Heerd and Penny Kandt.


STAFF PRESENT: Kathy Blackwell and Karl Koford.

ALSO PRESENT: Mike Jacoby, John Douville, Dane Macik, Dave Nelson, Natalie Nelson, Janis Weikle, Mark Schwiderski, Nancy Fosland, Marlys Hagstrom, Penny Macik, Amy Hollan, Andy Wegscheid, Karen Neuman, Cindy Christopherson, Kim McFall, Hunter McFall, Wendy Lund, Haley McFall, and Joan Kirgiss.

Mayor Steven Squibb opened the special meeting at 7:00 p.m. Mayor Squibb stated this follows the special meeting agenda for which there is only one agenda item for this meeting, “Contract for Administrative Services”, and there is no public comment period.

AGREEMENT – Cosmos City Administrator John Douville was given the opportunity to present information on a proposal from the City of Cosmos for part-time Administrative Services. Douville provided background on his work history and qualifications. Douville outlined a schedule for him to work in Hector the equivalent of two days per week, be available via phone/email/text 40 hours per week and attend monthly Council and EDA meetings. The proposed monthly cost is \$7,500 per month and Douville offered ways Hector would recoup the cost. Douville answered questions from the Council on the proposed agreement and his past work experience. Following questions and comments from the Council, Mayor Squibb asked what direction the Council wanted to pursue. Councilor Kandt stated she wants to pursue a full-time administrator and look into hiring a consultant to complete a search. Mayor Squibb stated that he would be open to looking at revised terms of an agreement with Cosmos. Councilor Best stated he wasn't ready to approve the agreement without looking at other options. Councilor Bergsma stated that he supported the agreement to get assistance in the office without prolonged delays. MOTION by Doug Best, seconded by Penny Kandt and carried to reject this proposal. Ralph Bergsma opposed the motion.

MOTION by Doug Best and seconded by Ralph Bergsma to adjourn the meeting at 7:49 p.m.


Kathy L. Blackwell, City Clerk