

**MINUTES
CITY OF HECTOR
REGULAR MEETING – 7:00 P.M.**

MARCH 12, 2018

COUNCIL PRESENT: Acting Mayor Jeff Heerdt, Doug Best, Penny Kandt and Janis Weikle.

ABSENT: Vacant

STAFF PRESENT: Kathy Blackwell, Jerome Schueller and Clifton Allen.

ALSO PRESENT: Amy Hollan, Bob Wilson, Penny Macik, Joan Kirgiss, Marty Lawson, Marlys Hagstrom, Mark Schwiderski, Sam Heiderscheidt, Nic Heiderscheidt, Ken Rodmyre, Gayle Deal, Ruth Kulla Hamilton and Wayne A Santaer.

Acting Mayor Jeff Heerdt open the meeting following the pledge of allegiance.

AGENDA – MOTION by Doug Best, seconded by Janis Weikle and carried to approve the agenda with the following change: move the Mayor vacancy and appointment to the beginning of the meeting and the following additions: airport grant oversight risk assessment status, maintenance general liability survey, letter from PCA regarding Triple J and work at ballfield.

MOTION by Jeff Heerdt, seconded by Doug Best and carried to appoint Janis Weikle to the office of Mayor. Weikle abstained from the motion. Clerk Blackwell administered the oath of office to Weikle.

CONSENT AGENDA – MOTION by Doug Best, seconded by Penny Kandt and carried to approve the consent agenda including Janis Weikle’s request to change “pool heater” to “pool heaters” in the capital purchase portion of the February 12, 2018 meeting minutes.

PROJECT UPDATE – Engineer Clifton Allen provided a project update and reviewed the change order for CIPP work. Following a discussion, MOTION by Penny Kandt, seconded by Doug Best and carried not to include the additional CIPP work in this project. MOTION by Jeff Heerdt, seconded by Penny Kandt and carried to approve Change Order #18 that eliminates CIPP work reducing the project by \$117,607.94 and changes the final completion date to June 8, 2018. USDA grant and loan funds will cover all project costs except approximately \$130,000 that the city will need to fund.

BOB WILSON – Mr. Wilson requested that the city discontinue charging water and sewer access fees for the property he owns at 311 Hwy 212 E. Wilson stated, and Jerome Schueller confirmed, that there is no meter and the water line has been cut off below the cement floor. The council agreed to take Wilson’s request under advisement.

AMBULANCE – Ken Rodmyre updated the council on the current situation of running with a skeleton crew during week day hours. Rodmyre suggested that the city council officially request North Memorial Ambulance to provide a proposal to cover the Hector Ambulance PSA during weekday, daytime hours. Following a discussion that included ideas to recruit new members, the council directed Clerk Blackwell to draft a letter to North Memorial and Allina officially requesting a proposal to cover the Hector Ambulance PSA Monday through Friday from 7am to 5pm.

RESOLUTION 2018-12 – The council tabled the resolution for Official Designations due to the vacancy on the council.

AIRPORT – Mayor Weikle reported that the committee has received information from the FAA on the RFP process to select an engineering firm to complete an ALP. The city attorney provided a memo regarding the minimum standards stating that a 30 day comment period is not required. The grant oversight risk assessment document was submitted prior to the due date.

EDA – Mark Schwiderski stated the EDA board continues to follow up on leads for the sale of Prairie View and they are reviewing how MIFF funds can be used.

POLICE – Chief Doug Best reported that a shared daytime officer is still being discussed and that March 19, 2018 is the application deadline for the full-time officer position. Best stated that he intends to use a panel of five residents in the hiring process.

PUBLIC WORKS – There were no questions on the reports from Mike Kenney and Jerome Schueller. The council directed Clerk Blackwell to request an extension to respond to the general liability assessment. Jerome Schueller stated that the letter from PCA was for information only and that there has been no communication from Triple J. Schueller requested the city purchase a new honey wagon. Schueller was directed to obtain two quotes to repair the existing unit and two quotes to replace the unit.

GARBAGE/DUMPSTER – The council reviewed the garbage/dumpster ordinance and this was considered the first reading of the proposed ordinance. Language requiring property owners to move the trash cart from the street within 24 hours of service was not included due to the difficulty in enforcing the requirement.

RENTAL ORDINANCE – The city attorney will make some changes that the building official has requested and the proposed ordinance will be reviewed in April.

ACCESS FEES – The council discussed changing how access fees are charged to properties such as the trailer court, Prairie View, apartment buildings and Mr. Wilson's property. More information will be reviewed for a possible decision at the April meeting.

MOTION by Doug Best, seconded by Penny Kandt and carried to declare a vacancy on the council. A notice will be posted and published stating that individuals that are interested in being appointed should contact the city.

BALLFIELD – Doug Best reported that he was asked by the youth baseball association and the school about making the ball park infield larger to meet Junior High baseball requirements. Best stated that the work will likely be donated and the city would be asked to purchase the red rock.

MOTION by Penny Kandt and seconded by Doug Best to adjourn the meeting at 8:39pm.


Kathy L. Blackwell, City Clerk