

**MINUTES
CITY OF HECTOR
SPECIAL MEETING – 7:00 P.M.**

MAY 7, 2018

COUNCIL PRESENT – Jeff Heerdt, Penny Kandt, Janis Weikle, Amy Hollan, and Doug Best.

STAFF PRESENT – Kathy Blackwell

ALSO PRESENT – Mark Schwiderski, Penny Macik, Marlys Hagstrom, Joan Kirgiss, Liza Donabauer, Marty Lawson, and Richard Scheel.

DDA - Mayor Janis Weikle called the meeting to order at 7:00 p.m. and announced that there would be no comments or questions allowed from the audience during the special meeting. Liza Donabauer with DDA reviewed the selection process to date and asked that each council member select their top three choices to interview using the pre-assigned numbers for each candidate. Below are the results of that process showing the top four candidates.

10, 1, 7

4, 1, 7

10, 6, 7

5, 3, 6

7, 9, 10

Candidate 7 – 4 votes

Candidate 10 – 3 votes

Candidate 1 – 2 votes

Candidate 6 – 2 votes

Liza then suggested that two additional candidates be selected to interview. The council agreed to also interview candidate 5 and 3.

MAY 30, 2018 – The council and Liza discussed the schedule for the day the interviews will take place. The day will include a city tour, city staff participation, public meet and greet, lunch, interviews with the full council, deliberations and decisions. The council agreed to pay for up to two nights lodging (\$100/night) and meals for up to two days (\$50/day) for candidates having to travel over 100 miles. Receipts will be required for reimbursement of lodging and meals. Liza will provide weekly updates to the council and send out final candidate information the week prior to the interviews. May 30, 2018 will be posted as an open meeting of the city council from approximately 9:30 a.m. to 6:00 p.m.

EDA – Mayor Weikle informed the council that the EDA has signed a purchase agreement for the sale of Prairie View to St. Francis. The council discussed the Ford Windstar van owned by the city and used at Prairie View. The council requested more information on the van in order to decide if the vehicle will be included in the sale or retained for an airport courtesy vehicle.

AIRPORT – MOTION by Penny Kandt, seconded by Doug Best and carried unanimously to retain Bollig Engineering to complete the Airport Layout Plan, as recommended by the airport committee.

MOTION by Amy Hollan and seconded by Jeff Heerdt to adjourn the special meeting at 7:34 p.m.



Kathy L. Blackwell, City Clerk